





STUDENT SERVICES STRATEGIC PLAN

Special Education
Early Childhood

QUALITY EDUCATION FOR LIFE

Strategy: Promote Knowledge
Action Plan: 1
Update: SY 2011/12

STRATEGY: Promote knowledge of early childhood services for all children

ACTION PLAN: Expand continuum of options for early childhood services

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
3,4,5	1.1	Develop high school and college internships in early childhood education to inspire teachers, Seek grants	Assistant Superintendents, Principals, Director of Instruction and Curriculum, IHE staff	Principals, Early Childhood Teachers, Related Service Providers, High School Students	Staff time, Professional development, Budget	SY 2011/12 On-going	Intern Program in Place, Student Portfolio
1,5	1.2	Develop Early Childhood Literacy program	Assistant Superintendents, Principals, Director of Instruction and Curriculum,	Principals, Early Childhood Teachers, Contract trainers	Staff time, Professional development, Budget	SY 2011/12 On-going	Curriculum researched, Curriculum purchased, Staff training, Program implemented
2	1.3	Investigate use of pre-school to generate income for district	Assistant Superintendents, Director of Instruction and Curriculum,	Assistant Superintendents, Director of Instruction and Curriculum, Elementary Principals	Staff time	SY 2011/12 On-going	Present plan to Superintendent for approval



STUDENT SERVICES STRATEGIC PLAN

Special Education
K-12

QUALITY EDUCATION FOR LIFE

Strategy: Increase Knowledge
Action Plan: 1
Update: SY 2011/12

STRATEGY: Increase staff knowledge of K-12 special education

ACTION PLAN: Develop vertical planning process to ensure consistent k-12 articulation

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
1,3,5	1.1	Develop education and training program for all teachers in the area of district literacy programs, e.g., LANGUAGE!, & Read Well	Assistant Superintendent Student Services, Principals	Assistant Superintendent Student Services, Principals, School Psychologists, Related Service Providers	Professional development time, Staff release time	SY 2011/12 On-going	Professional development materials, Professional development attendance Logs
3,5	1.2	Enhance articulation between SST, Intervention Programs, §504 and IEP: Education and Collaboration	Assistant Superintendent Student Services, Director of Curriculum and Instruction, Principals	Principals, Special Education Staff, General Education Staff	Professional development, Staff release time	SY 2011/12 On-going	Training logs
1,3,4,5	1.3	Create Special Education & Student Services Newsletter to provide updates on staff training opportunities	Assistant Superintendent Student Services, Administrative Assistant Student Services	Principals, Special Education Staff, General Education Staff, Volunteer Staff	Staff time	SY 2011/12 On-going	Newsletter



STUDENT SERVICES STRATEGIC PLAN

Special Education
Transition

QUALITY EDUCATION FOR LIFE

Strategy: Increase Knowledge
Action Plan: 1
Update: SY 2011/12

STRATEGY: Increase knowledge of Transition services

ACTION PLAN: Develop vertical planning process

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
3	1.1	Attend site level department meetings at Coronado High School and Coronado Middle School	Assistant Superintendent Student Services, Transition Teacher	Building Administrators, Department Chairs, Special Education teachers	Staff time	SY 2011/12	Attendance logs, Agenda and minutes
1,3,5	1.2	Implement transition curriculum at Coronado High School	Assistant Superintendent Student Services, Principals, Transition teacher	Assistant Superintendent , Building Administrators, Special Education teachers	Staff time, Professional development, Curriculum	SY 2011/12	Teacher data collection, Student work samples
1,3,5	1.3	Develop and implement workability process guide	Assistant Superintendent, Principals	Transition teacher, Special Education teachers, Workability Job Coach	Staff time, Professional development	SY 2011/12	Flow chart



STUDENT SERVICES STRATEGIC PLAN

Child Welfare and Attendance
Guidance and Counseling

QUALITY EDUCATION FOR LIFE

Strategy: Increase Options
Action Plan: 1
Update: SY 2011/12

STRATEGY: Increase counseling options District-wide

ACTION PLAN: Develop vertical planning process

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
3,4,5	1.1	Meet with at risk groups to develop individual learning plans	Assistant Superintendent Student Services, Principals, Counselors	Principals, Counselors	Professional development, Release time for training & implementation	SY 2011/12	Individual Learning Plans in place for students
3,4,5	1.2	Create buddy system for potential at-risk students	Assistant Superintendent Student Services, Principals, Counselors	Principals, Counselors	Professional development	SY 2011/12	List of potential buddies provided to Principals and Counselors
3,4,5	1.3	Create staff development program for at-risk student intervention	Assistant Superintendent Student Services, Principals, Counselors	Principals, Counselors	Professional development, Release time for training and implementation	SY 2011/12	Staff development dates and agendas



STUDENT SERVICES STRATEGIC PLAN

Child Welfare and Attendance
Health Services

QUALITY EDUCATION FOR LIFE

Strategy: Enhance Awareness
Action Plan: 1
Update: SY 2011/12

STRATEGY: Enhance the awareness of District staff and families with regard to the role of Health Services

ACTION PLAN: Create vertical planning for the uniform implementation of Health Services

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
3,5	1.1	Create templates, e.g., flow charts, on shared drive providing generic instructions for student health issues	Assistant Superintendent Student Services, District Nurse, District Information Technology (IT) Department	District Nurse, Health Technicians, District IT Personnel	Staff release time	SY 2011/12 On-going	Templates created and deployed
3,5	1.2	Engage Health Services in prevention program with focus on healthy diets and exercise	Assistant Superintendent Student Services, District Nurse, Director of Instruction and Curriculum	District Nurse, Principals, Health Technicians	Curriculum, Professional development	SY 2011/12 On-going	Written outline of prevention progress, Meeting logs
3,5	1.3	Implementation of CPR training for all staff	Assistant Superintendents, District Nurse	District Nurse, Health Technicians, Outside Contractor	Curriculum, Professional development	SY 2011/12 On-going	Certification logs



STUDENT SERVICES STRATEGIC PLAN

Child Welfare and Attendance
Crisis Response and Threat Assessment

QUALITY EDUCATION FOR LIFE

Strategy: Operationalize the Process
Action Plan: 1
Update: SY 2011/12

STRATEGY: Operationalize the crisis response and threat assessment process for the District
ACTION PLAN: Develop vertical planning process to ensure consistent intervention District-wide

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
3	1.1	Create Crisis Response Team (CRT) with District-wide and site specific plans	Assistant Superintendent, Business Services, Student Services, Principals	Assistant Superintendents, Principals, Counselors, School Psychologists, Contractors	Staff Time, Professional, Development Fiscal support	SY 2011/12 On-going	List of CRT members, Budget, Training log
3	1.2	Investigate/Adopt a model crisis response and threat assessment plan	Assistant Superintendent Student Services, Principals	Assistant Superintendents, Principals, Counselors, School Psychologists, Contractors	Staff Time, Fiscal support	SY 2011/12 On-going	Prospective model plans brought to Superintendent's and Administrator's Cabinet
3	1.3	Develop a flow chart for action plan of various crisis' including roles of personnel	Assistant Superintendent, Principals	Assistant Superintendents, Principals, Counselors, School Psychologists,	Staff Time	SY 2011/12 On-going	Flow Chart



STUDENT SERVICES STRATEGIC PLAN

Child Welfare and Attendance
 Student Attendance Review Team (SART)/Student Attendance Review Board(SARB)

QUALITY EDUCATION FOR LIFE

Strategy: Operationalize Process
 Action Plan: 1
 Update: SY 2011/12

STRATEGY: Operationalize the attendance intervention process District-wide

ACTION PLAN: Develop vertical planning process to ensure consistent administration

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
2,3,4,5	1.1	Develop attendance incentives, rewards, recognition, with limitations... -Attached to being good citizens.	Superintendent, Assistant Superintendents, Principals	Principals, Counselors, Psychologists, Teachers	Staff Time	SY 2011/12 on-going	Incentives identified, Log of awards provided, Attendance logs indicate improvement
2,3,4,5	1.2	Implement Saturday School District-wide to recoup ADA and as an enrichment opportunity involving community members, seminars, etc	Assistant Superintendents	Principals, Counselors, Teachers, Community Members	Staff Time, Budget for Saturday School	SY 2011/12	Attendance logs, Fiscal logs
2,3,4,5	1.3	Develop Peer Tutoring Program for High School Students who need a makeup day e.g., tutor at CHS/CMS Saturday School, and/or Campus Beautification projects	Assistant Superintendents, Principals	Principals, Counselors, Teachers	Staff Time	SY 2011/12	Attendance logs, Fiscal logs of ADA recoup



STUDENT SERVICES STRATEGIC PLAN

Child Welfare and Attendance
Student Discipline

QUALITY EDUCATION FOR LIFE

Strategy: Operationalize Process
Action Plan: 1
Update: SY 2011/12

STRATEGY: Operationalize the student discipline process for students at-risk and/or recommended for suspension/expulsion

ACTION PLAN: Develop vertical planning process to ensure consistent treatment of all students

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
2,3,4,5,	1.1	Develop pre-suspension/expulsion "Progressive Discipline" programs to include mentor programs and counseling	Assistant Superintendent, Principals, Assistant Principals	Principals, Counselors, School Psychologists, Teachers	Staff Time	SY 2011/12	Program at all sites, Service logs
2,3,4,5	1.2	Develop a hierarchy of consequences that are clear, defined, and followed; not punitive, but productive, Consider training in restorative justice	Assistant Superintendent, Principals, Assistant Principals	Principals, Counselors, School Psychologists, Teachers	Staff Time	SY 2011/12	Written Consequences, Hierarchy developed, Administrative logs, Training logs
2,3,4,5	1.3	Teachers and Administrator Training regarding Ed. Code requirements to ensure articulation school to school	Assistant Superintendent, Principals, Assistant Principals	Assistant Superintendent, Principals, District Legal Counsel	Staff Time, Professional Development, Budget	SY 2011/12 On-going	Professional development attendance logs



STUDENT SERVICES STRATEGIC PLAN

Child Welfare and Attendance
Residency

QUALITY EDUCATION FOR LIFE

Strategy: Clarify Requirements
Action Plan: 1
Update: SY 2011/12

STRATEGY: Clarify requirements related to residency as it pertains to Interdistrict transfers

ACTION PLAN: Operationalize District policy and procedures

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
4	1.1	Consideration by District that children of staff be given priority through interdistrict transfer process	Assistant Superintendent Student Services	Superintendent Cabinet	Administrator time	SY 2011/12	Recommendation brought to Superintendent for Board approval, Memorialized in Board Policies and Administrative Regulations
3	1.2	Develop objective guidelines in Administrative Regulations regarding interdistrict transfer process	Assistant Superintendent Student Services	Assistant Superintendent & Administrative Assistant Student Services	Administrator and staff time	SY 2011/12	Memorialized in Administrative Regulations
2	1.3	Investigate the potential effects to the district regarding the promotion of interdistrict transfers in support of specialized programs	Assistant Superintendent Student Services	Superintendent Cabinet, Administrator Cabinet	Administrator time	SY 2011/12	Process identified, Recommendation for action/non-action on identified programs



STUDENT SERVICES STRATEGIC PLAN

Section 504 of the Rehabilitation Act

QUALITY EDUCATION FOR LIFE

Strategy: Increase Knowledge
 Action Plan: 1
 Update: SY 2011/12

STRATEGY: Increase staff and parent knowledge of §504

ACTION PLAN: Operationalize the process, requirements & services under §504

Board Goal	Step No.	Action Steps	Who's Responsible	Who's Involved	Resources (\$, People, Time)	Timeline	Evidence of Implementation
3	1.1	Research the current requirements under §504	Assistant Superintendent Student Services	Assistant Superintendent Student & Business Services, Administrative Assistant Student Services, Legal Counsel	Staff time, Budget	SY 2011/12	Best practices identified
3	1.2	Revise current §504 practices to reflect current requirements	Assistant Superintendent Student Services	Assistant Superintendent Student Services, Administrative Assistant Student Services, Legal Counsel	Staff time	SY 2011/12	Operations manual for §504
3,5	1.3	Provide District staff with professional development regarding §504	Assistant Superintendent Student Services	Assistant Superintendent Student Services, Principals, Counselors, Legal Counsel	Staff time, Professional development, Budget	SY 2011/12	Staff development logs
3,5	1.4	Implement revised §504 process	Assistant Superintendent Student Services	Assistant Superintendent Student Services, Principals, Counselors	Staff time	SY 2011/12	Student 504 Plan