

**Governing Board of Trustees**

**AGENDA**

**Thursday, December 15, 2011, 4:15 PM**

**Ledyard Hakes ♦ Brenda Kracht ♦ Doug Metz ♦ Dawn Ovrom ♦ Bruce Shepherd**

**Student Board Representative: Will Funk**

**Superintendent/Secretary: Jeffrey Felix**

**Recording Secretary: Maria Johnson**

*Times Indicated are Anticipated and Serve as Guidelines for Discussion*

- 1.0 OPEN SESSION** ..... 4:15
  - 1.1 Call to Order
- 2.0 CLOSED SESSION (Conference Room)** ..... 4:15
  - 2.1 Public Employee Discipline/Dismissal/Release/Resignation: Title: Classroom Teacher
  - 2.2 Negotiations Discussion: Employee Organizations: ACT and CSEA
- 3.0 RECONVENE TO OPEN SESSION (District Board Room)** ..... 5:00
  - 3.1 Report Any Action Taken in Closed Session
  - 3.2 Pledge to the Flag
  - 3.3 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time
  - 3.4 Village Elementary School Student Report
  - 3.5 Awards: CIF Champions CHS Mens Water Polo and CHS Women's Cross Country
  - 3.6 Shareholder Reports
- 4.0 COMMENTS FROM THE AUDIENCE (Agenda and Non-agenda items)** ..... 5:45

Anyone wishing to address the Board on agenda and non-agenda items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

- 5.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR** ..... 6:00

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved**.

- 5.1 Approve the Regular Meeting Minutes of November 17, 2011, and Special Meeting Minutes of November 3 and October 6, 2011 ..... 3
- 5.2 Accept Donation to Coronado Unified School District ..... 10
- 5.3 Approve/Ratify Warrants and Purchase Orders ..... 11
- 5.4 Approve/Ratify Contracts for Services ..... 12

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5.6	Quarterly Report on School Trips .....	15
5.7	Approve Certificated Personnel Register .....	16
5.8	Approve Classified Personnel Register .....	17
5.9	Brian Bent Memorial Aquatics Complex (BBMAC) Quarterly Financial Report .....	18
5.10	Learning Report .....	20
5.11	Executive Summary for the Annual DoDEA Report for SY 2010-11 .....	22
5.12	Approve the Agreement between the California School Employees Association, Chapter 386, and the Coronado Unified School District, July 1, 2011 to June 30, 2014 .....	24
5.13	Approve Resolution Adopting the Findings Contained in the Annual and Five Year Developer Fee Report for Fiscal Year 2010/11 .....	25
5.14	Approve the Text of the Recruitment Brochure to be Used in the Principal Search for Village Elementary School .....	29
5.15	Adopt Resolution in Support of Senate Constitutional Amendment (SCA) 5 .....	31
<b>6.0</b>	<b>REPORTS .....</b>	<b>6:05</b>
6.1	Village Elementary School’s Annual Strategic Plan Update – (35 minutes) .....	34
6.2	Islander Sports Foundation Annual Report – (35 minutes) .....	45
6.3	Coronado High School Big History Project – (35 minutes) .....	49
6.4	Update on Community Use of CHS Track and Field – (35 minutes) .....	50
<b>7.0</b>	<b>PROPOSALS/FIRST READINGS .....</b>	<b>8:25</b>
7.1	Dependent Charter School Application – (5 minutes) .....	51
<b>8.0</b>	<b>ACTION ITEMS/PUBLIC HEARINGS .....</b>	<b>8:30</b>
8.1	Approve iObservation Professional Development Program – (35 minutes) .....	52
<b>9.0</b>	<b>ORGANIZATIONAL BUSINESS .....</b>	<b>9:05</b>
9.1	Superintendent’s Management of Board Goals for 2011-2012 .....	55
9.2	Proposed List of Agenda Items for Future Board Meetings .....	57
9.3	Comments CSBA Annual Conference .....	59
9.4	Future Agenda Items/Comments from Board Members	
9.5	Next Board Workshop in January 5, 2012, 4:30 PM	
	Next Regular Meeting in January 2012 TBD, 4:30 PM	
<b>10.0</b>	<b>ADJOURN .....</b>	<b>9:30</b>

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.

**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

5.1 Approve the Regular Meeting Minutes of November 17, 2011, and Special Meeting Minutes of November 3 and October 6, 2011 (Action)

**Background Information:**

Presented for Board Approval:

- November 17, 2011, regular meeting minutes
- November 3, 2011, special meeting minutes; and
- October 6, 2011, special meeting minutes

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**Superintendent's Recommendation:**

*JPF*

That the Board approve the attached minutes with any necessary modifications.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Student \_\_\_\_\_

CORONADO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
UNADOPTED MINUTES  
November 17, 2011, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Doug Metz ♦ Bruce Shepherd  
Student Board Representative: Will Funk  
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

**Order of Business**

**1.0 CALL TO ORDER**

President Shepherd called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

**Roll Call**

The following Board Members were present: Ledyard Hakes, Brenda Kracht, Bruce Shepherd, and Dawn Ovrom. Member Doug Metz was absent. Also present were Jeffrey Felix, Superintendent, Randie Allen, Associate Superintendent, Richard Erhard, Assistant Superintendent, and Will Funk, Student Board Representative.

**2.0 OPEN SESSION**

**2.1 Pledge of Allegiance**

**2.2 Approve the Agenda**

**#18**

Item 4.12 was moved to the end of the agenda.

Motion: Hakes Second: Ovrom Vote: 4-0.

**2.3 Student Report**

➤ Carolyn Gauvin and Jordan Glenn updated the Board on Middle School activities

**2.4 Stakeholder Reorts**

➤ Andrea Webster, Executive Director, updated the Board on the activities of Coronado SAFE

➤ Lina Douglas, President, updated the Board on SEPAC activities

➤ Karl Mueller, Principal of Coronado High School gave a brief update on Coronado Schools Foundation upcoming activities and events

**3.0 COMMENTS FROM THE AUDIENCE ON NON-AGENDA AND AGENDA ITEMS**

Rich Brady addressed the Board.

**4.0 APPROVAL OF CONSENT AGENDA**

Motion: Kracht Second: Hakes Vote: 4-0

**#19**

4.1 Approve the Regular Meeting Minutes of October 20, 2011

4.2 Accept Donations to Coronado Unified School District

4.3 Approve Certificated Personnel Register

4.4 Approve Classified Personnel Register

4.5 Approve/Ratify Warrants and Purchase Orders

4.6 Approve/Ratify Contracts for Services

4.7 Brian Bent Memorial Aquatics Complex Update

- 4.8 Approve Change Order – Ohno Construction, Change Order No. 1, Site Preparation for Turf Replacement at Village Elementary School Project Authorized by the Carl D. Perkins Career and Technical Education Improvement Act of 2006
- 4.9 Approve Change Order – Crown Fence, Change Order No. 1 for the Security Fencing and Gates Project at Coronado High School
- 4.10 Approve Notice of Completion – Ohno Construction - Site Preparation for Turf Replacement at Village Elementary School Project
- 4.11 Approve Notice of Completion – Crown Fence – Security Fencing and Gates Project at Coronado High School
- 4.13 SATT 21 Year 2 Annual Report
- 4.14 Adopt Revisions to Board Policy 5117 and Administrative Regulations 5117, 5111.1 and 5111.12, Interdistrict Attendance and Residency
- 4.15 Superintendent’s Committee to Revise the Homework Policy

**Item 6.3 – Time Certain – 5:00 PM**

**6.3 Proposal for New Staff Evaluation Tool**

The Director of Curriculum and Learning and the Director of Human Resources met with the District’s Professional Development Committee to explore Dr. Robert Marzano’s Art and Science of Teaching Observation and Feedback Protocol. The topics of these meetings centered on the process of evaluation and the Art and Science of Teaching Observation and Feedback Protocol. This protocol is accessed through the web based “iobservation.com” tool created by Dr. Marzano and other founders of the company, Learning Sciences International.

The Superintendent has conducted significant research in the area of evaluation tools to increase student learning. Both Dr. Douglas Reeves’ and Dr. Robert Marzano’s research and resulting programs provide an extensive wealth of expertise in the areas of Teacher Effectiveness as well as Leadership Assessment, Coaching and Evaluation.

The Board received a virtual demonstration of the tool and a power point presentation via webcast with Rose Lattanze, Manager of District Partnerships for iobservaction.com., The Presentation consisted of a virtual demonstration of the tool and a power point sharing supportive components and research.

Member Kracht said she is a bit of a skeptic and she would like to see and visit districts and speak to teachers who are using this tool. She asked if the union voiced their opinion. The issue of an evaluation tool is a far more sensitive issue.

Member Shepherd said he would like to see a component viewpoint included where parents and students can also give input. He would also like to know how many professional development hours there are and how are we going evaluate, and some time allocations.

## 5.0 REPORTS

### 5.1 Annual Fall 2011 Technology Update

The District contracted with Fiscal Crisis and Management Assistance Team (FCMAT) and entered into an agreement for a review of the Technology Department and associated networking. FCMAT's Final Report identified many areas in need of improvement. Bev Blaylock from Techmasters reported on the progress of these tasks and others that have been undertaken as a result of the desire for continuous improvement in the Technology Department.

### 5.2 Coronado Middle School's Annual Strategic Plan Update

Middle School Principal Jay Marquand presented his school's annual report to the Board.

There was a consensus on reports

## 6.0 PROPOSALS/FIRST READINGS

### 6.1 Proposed List of Agenda Items for Future Board Meetings

Added to December Items: Approve Emergency plans; an Executive Summary on SAT 21; and an action item on a Resolution for Senate Constitutional Amendment 5 (Simitian), allowing local school districts to approve a local parcel tax with a 55 percent majority rather than the two-thirds majority currently required.

### 6.2 Adopt Revisions to Board Policy and Administrative Regulation 5118, Open Enrollment Act Transfers

## 7.0 ACTION ITEMS/PUBLIC HEARINGS

### 7.1 Accept the Fundamental Principles as well as the 2012-2013 and 2013-2014 Draft Calendars #20

Motion: Shepherd Second: Ovrom Vote: 4-0

Approve the following fundamental principals as amended when building a school calendar for the Coronado Unified School District; and staff will take the approved Draft Proposed 2012-2013 calendar into negotiations for discussion. In addition, staff will use the Draft 2013-2014 Calendar as a framework:

#### **Fundamental Principles**

- Student learning is the focus and attendance must be maximized
- School begins mid to late August and ends in early June
- Thanksgiving holiday should be for the full week
- The first semester of learning ends before the winter break
- Semesters may not differ by more than 15 days
- President's holidays should be 3 or 4 day breaks, not one week
- Spring break occurs mid-semester, not focused only on Easter holiday
- Three day weekends should be established when reasonably possible to break up long periods that otherwise do not have vacation days (e.g. early October, late April)

- 7.2 **Authorize District Certification of First Period Interim Budget State Report for Period Ending October 31, 2011** #21  
Assistant Superintendent Randie Allen answered Board questions.

Motion: Ovrom Second: Hakes Vote: 4-0

- 4.12 **Superintendent's Management of Board Goals for 2011-2012**  
This item was pulled for separate consideration and no action was required. This monthly item will be added to the Organizational Business at the end of each agenda.

## **8.0 ORGANIZATIONAL BUSINESS**

### **8.1 Future Agenda Items/Additional Comments**

Member Shepherd asked for a Closed Session in December to discuss negotiations.

### **8.2 Board Meetings**

December 15, 2011, Annual Organizational Meeting of the Board, 4:30 PM, District Office Board Room

December 15, 2011, Regular Board Meeting, 5:00 PM, District Office Board Room

## **10.0 ADJOURNED**

Meeting was adjourned at 8:10 PM

Approved:

\_\_\_\_\_  
Jeffrey Felix, Ed. D.  
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

**SPECIAL BOARD MEETING**  
UNADOPTED MINUTES  
November 3, 2011

Ledyard Hakes ♦ Brenda Kracht ♦ Doug Metz ♦ Dawn Ovrom ♦ Bruce Shepherd  
Student Board Representative: Will Funk  
Superintendent/Secretary: Jeffrey P. Felix ♦ Recording Secretary: Maria Johnson

**Order of Business**

**1.0 CALL TO ORDER**

President Shepherd called the meeting to order at 4:35 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

**Roll Call**

The following Board members were present: Bruce Shepherd, Brenda Kracht, Ledyard Hakes, Dawn Ovrom, and Doug Metz. Also present were Jeffrey Felix, Superintendent.

**2.0 OPEN SESSION**

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

**#17**

Motion: Metz Second: Hakes Vote: 5-0

**3.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS**

None

**4.0 WORKSHOP**

**4.1 Wireless Network Training**

Superintendent Felix guided the Board on wireless navigation and how to use their virtual desktops. Bev Blaylock, Techmasters, and Ramona Loiselle, Technology Coordinator, assisted in the training.

**4.2 Coronado Schools Board Association Annual Education Conference**

The Board discussed their attendance at the 2011 CSBA Annual Education Conference (AEC) and Trade Show that will be held in San Diego on December 1 - 3. AEC is CSBA's premier continuing education program delivering practical solutions to help governance teams from districts and county offices of education improve student learning and achievement. All Board members will take back practical ideas and a renewed commitment to help our District staff accomplish the critical work ahead.

**5.0 ORGANIZATIONAL BUSINESS**

5.1 Future Agenda Items/Additional Comments

5.2 November 17, 2011, Regular Board Meeting, 4:30 PM, District Office Board Room

**6.0 CLOSED SESSION**

The Board adjourned to Closed Session at 6:16 PM and reconvened to Open Session at 7:30 PM. No action was taken

**7.0 ADJOURNMENT**

The meeting was adjourned at 7:30 PM

**Approved:**

\_\_\_\_\_  
Jeffrey Felix, Ed. D.  
Secretary to the Board of Education



CORONADO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

**SPECIAL BOARD MEETING**  
UNADOPTED MINUTES  
October 6, 2011

Ledyard Hakes ♦ Brenda Kracht ♦ Doug Metz ♦ Dawn Ovrom ♦ Bruce Shepherd  
Student Board Representative: Will Funk  
Superintendent/Secretary: Jeffrey P. Felix ♦ Recording Secretary: Maria Johnson

**Order of Business**

**1.0 CALL TO ORDER**

Vice President Ovrom called the meeting to order at 4:35 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

**Roll Call**

The following Board members were present: Bruce Shepherd (arrived at 4:45 PM), Brenda Kracht, Ledyard Hakes, Dawn Ovrom, and Doug Metz. Also present were Jeffrey Felix, Superintendent, Randie Allen, Associate Superintendent, Richard Erhard, Assistant Superintendent, and Student Board Representative Will Funk.

**2.0 OPEN SESSION**

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

**#16**

Motion: Hakes Second: Kracht Vote: 4-0

**3.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS**

None

**4.0 WORKSHOP**

4.1 The Superintendent conducted a Community Forum for the purpose of developing the 2012-2013 School Calendar

Dr. Felix announced this is the first of three forums that have been scheduled in order to hear input from the Board, staff, and community in building the 2012-2013 School Calendar. Table collaboration began at 5:15 PM. By consensus a draft calendar was prepared. This calendar, along with the other drafted ones from future forums will be brought to the Calendar Committee for review. After a consensus of the Committee, the Draft 2012-2013 Calendar will be presented to the Board at the November 17, 2011, Board meeting for approval.

**5.0 ORGANIZATIONAL BUSINESS**

5.1 Future Agenda Items/Additional Comments

5.2 November 3, 2011, Board Workshop on Wireless Network Training and Coronado Schools Board Association Annual Education Conference, District Office Board Room, 4:30 PM  
November 17, 2011, Regular Board Meeting, 4:30 PM, District Office Board Room

**6.0 ADJOURNMENT**

The meeting was adjourned at 6:10 PM

**Approved:**

\_\_\_\_\_  
Jeffrey Felix, Ed. D.  
Secretary to the Board of Education

**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

**5.2 Accept Donation to the Coronado Unified School District (Action)**

The following described donation to the Coronado Unified School District has been approved for acceptance.

**Report:**

- Mr. and Mrs. Ricardo Name donated \$405 to Coronado Unified School District to help fill the state deficit in attendance revenue.

**Financial Impact:**

Positive financial impact to the District and support for our students.

The District is grateful for the above donation.

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**Superintendent's Recommendation:**

*JPF*

That the Board approve and accept with gratitude the donation as listed.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**BUSINESS & FISCAL MANAGEMENT**

5.3 Approve/Ratify Warrants and Purchase Orders (Action)

**Background Information:**

Warrants submitted for ratification and approval represent invoiced payments against purchase orders previously approved. Warrants were audited and approved by the County Superintendent of Schools prior to payment. A list of all purchase orders has been submitted to the Governing Board per Education Code 39657.

**Report:**

Separate cover

**Financial Impact:**

Commercial Warrants	#12-977515 - #12-986144	\$471,564.62
Purchase Orders	November 1 through November 30	\$329,286.55

**Superintendent's Recommendation:**

*JPF*

That the Board ratify and approve the listed warrants and purchase orders.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**BUSINESS AND FISCAL MANAGEMENT**

**5.4 Approve/Ratify Contracts for Services (Action)**

**Background Information:**

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

**Report:**

The following contracts need the approval/ratification of the Board:

<b>Name</b>	<b>Dates</b>	<b>Amount</b>	<b>Source of Funds</b>
<b>ARC of San Diego</b> Student A	8/25/11-9/09/11	\$954.08	Special Ed
<b>Cara Tougas</b> Consultant - Set Design	11/28/11-4/10/12	\$1,000	CoSA-ASB
<b>Cristin Kuhns</b> Consultant – Theatrical Lighting Assistant	9/15/11-10/14/11	\$500	CoSA
<b>David Crowle</b> Consultant - Keyboard Musician	10/02/11-10/22/11	\$500	CoSA
<b>Diana Alexander</b> Consultant - Teacher of Opera Class for Musical Theatre & Drama	11/10/11	\$150	CoSA
<b>Dr. Jill Weckerly</b> Student B	8/20/11-11/01/11	\$2,775	Special Ed
<b>E. Sean Arthur</b> Consultant – Recording & Processing	10/27/11	\$50	CoSA
<b>Family Guidance and Therapy Center</b> Student C	10/27/11-1/27/12	\$1,800	Special Ed
Student D	10/24/11-11/22/11	\$3,300	
Student E	11/15/11-6/30/12	\$52,000	
<b>Michelle Caron</b> Consultant - Lighting Design	11/28/11-4/10/12	\$1,000	CoSA-ASB

<b>Name</b>	<b>Dates</b>	<b>Amount</b>	<b>Source of Funds</b>
<b>Paul Peterson</b> Consultant - Audio Supervision & Teaching	8/01/11-8/31/11	\$180	CoSA
<b>Procopio, Cory, Hargreaves &amp; Savitch LLP</b> Legal Services for Charter School	10/26/11-6/30/12	As Per Fee Schedule Approx. \$10,000	General Fund
<b>Rady Children's Hospital San Diego</b> Mandated Screenings for Vision and Hearing	11/03/11-6/30/12	As Per Fee Schedule Approx. \$6,100	General Fund
<b>San Diego Center for Vision Care</b> Student F	12/02/11-12/02/12	\$6,200	Special Ed
<b>Tiffany Bagg</b> Consultant - Dance Instructor	9/01/11-6/30/12	\$1,000	CMS - ASB
<b>Troy Wilson</b> Consultant - Dance Instructor	9/01/11-9/30/11	\$165	CoSA-ASB
<b>Valerie Henderson</b> Consultant - Costume Design	11/28/11-4/10/12	\$1,000	CoSA-ASB
<b>Zack Klein</b> Consultant - Video Work for Dance Performances	7/01/11-8/31/11	\$200	CoSA-ASB

**Financial Impact:**

It is estimated that the total General Fund unrestricted contribution for Special Education services will be \$2,067,760 for the 2011-12 school year.

**Superintendent's Recommendation:**

*JPF*

That the Board ratify and approve the listed contracts for services.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

5.5 Adopt Revisions to Board Policy and Administrative Regulation 5118, Open Enrollment Act Transfers (Action)

**Background Information:**

Periodically the Board is presented with recommended revisions to existing Board Policies (BP), Board Bylaws (BB), Administrative Regulations (AR), and/or Exhibits (E). The recommendations are based on changes in the law, the Education Code, Government Code, and/or rewording for better understanding.

**Proposal:**

Board Policies and Administrative Regulations have been revised to reflect recent changes in the law. Policies and Regulations have also been reworded to reflect current district objectives.

Policy and Regulation is included under separate cover and are available for review at the District Office.

**Superintendent's Recommendation:**

*JPF*

That the Board approve Revisions to Board Policy and Administrative Regulations as presented.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

## AGENDA – December 15, 2011

### 5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

#### DISTRICT ORGANIZATION AND BOARD OPERATION

##### 5.6 Quarterly Report on School Trips

#### Background Information:

At the June 24, 2010, Regular Board Meeting, Members authorized the Superintendent to approve school trips. They asked that an annual report be brought to them on yearly field trips taken.

#### Report:

The following trips as of date were approved for the 2011-2012 school year:

#### **Coronado High School Navy Junior ROTC Tiger Cruise to Santa Barbara, California**

- Travel onboard USS Milius on November 8 to November 10, 2011
- Departed Naval Air Station San Diego and departed from moorage in Santa Barbara
- 23 cadets, one female chaperone, and Certificated Staff Ken Ireland
- \$1,500 supported in total through fundraising

#### **Coronado High School Cross Country Team to Fresno, California**

- State Invitational on November 25-26, 2011
- Travel with parent in private vehicle and arranged their own accommodations
- Seven athletes, two coaches
- \$80 per child and supported through the Booster Club and parent contributions

#### **Coronado High School Navy Junior ROTC to Phoenix, Arizona**

- Orienteering Meet conducted at First Water State Park on December 10, 2011
- Traveled via two rental minivans and stayed at Hampton Inn in Phoenix/Tempe
- Ten cadets, one female chaperone, and Certificated Staff Ken Ireland
- \$1,500 supported in total through fundraising

#### **Coronado High School Boys Basketball Team to Imperial, California**

- Imperial High School Basketball Tournament on December 15-17, 2011
- Travel by District van and private vehicles and stay in a Holiday Inn close to the school
- 14 athletes, four coaches
- \$75 per child and is supported through the Booster Club

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This report is provided to the Board for information.



**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**PERSONNEL**

5.7 Approve Certificated Personnel Register (Action)

**APPROVE EMPLOYMENT**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Bando, Cassandra	Hourly Teacher Village	\$25.85 (hourly)	9/29/11

**APPROVE - RESIGNATION**

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Cromartie, Cheryl	Counselor – 50% Strand/Village	Personal	12/15/11

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**Superintendent's Recommendation:**

*JPF*

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Certificated Personnel Register.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_



**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**PERSONNEL**

5.8 Approve Classified Personnel Register (Action)

**APPROVE EMPLOYMENT**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Wilson, Sally	Clerk Typist III District Office (Short Term Employee)	Range 8, Step 4	9/28/11 – 1/15/12
Zagen, Lauren	Campus Aide 5 hours/week Village Elementary Instructional Assistant, PE, 4 hours per week (Village - New position)	Range 3, Step 1	11/07/11

**APPROVE – LEAVE OF ABSENCE**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Vandenaker, Karen	Instructional Assistant Village Elementary	Personal	Extended to 6/07/12

**APPROVE – RESIGNATION**

Doughty, Julia	Adult Education	Personal	11/11/11
Sotelo, Gina	Instructional Assistant Village Elementary	Personal	11/28/11

**Superintendent’s Recommendation:**

*JPF*

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**BUSINESS AND FISCAL MANAGEMENT**

**5.9 Brian Bent Memorial Aquatics Complex (BBMAC) Quarterly Financial Report**

**Background Information:**

BBMAC financials are reported quarterly. Attached is the first quarter financial report that includes activity from July through September 2011.

**Report/Information:**

Revenue: The report shows a slight increase above projection in revenue received for programming and club contracts.

Expense: The report shows a decrease below the projection with savings in supplies and equipment.

**Financial Impact:**

The Pool Operation Reserve Fund [PORF] balance at the end of the first quarter is \$562,089.

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This report is provided to the Board for information.

*JPF*

**Coronado Unified School District**  
 Brian Bent Memorial Aquatics Complex  
 BBMAC 2011-2012 QUARTER 1 ACTUALS

Description	Type	2011-12	2011-12	2011-12	2011-12	2011-12	2011-12	2011-12	2011-12	2011-12	%	FY 2011-12 TASK FORCE APPROVED BUDGET Total
		Q1 PROJ July - Sept	Q1 ACT July - Sept	Q2 PROJ Oct - Dec	Q2 ACT Oct - Dec	Q3 PROJ Jan-Mar	Q3 ACT Jan-Mar	Q4 PROJ April - June	Q4 ACT April - June	PROJ Total		
<b>Revenue</b>												
Program - Community		7,000	<b>9,797</b>	2,400		3,400		10,000		22,800	7.28%	12,400
Club Contract Rentals		62,700	<b>64,148</b>	61,550		77,744		64,018		266,012	84.98%	327,951
Donations		4,800	<b>1,760</b>	4,800		4,800		4,800		19,200	6.13%	0
Interest		0	<b>0</b>	0		0		5,000		5,000	1.60%	500
<b>Total Revenue</b>	*	74,500	<b>75,705</b>	<b>68,750</b>		<b>85,944</b>		83,818		313,012	100.00%	340,851
<b>Expense</b>												
Salaries	F	59,995	<b>43,943</b>	65,940		63,003		68,101		257,039	54.24%	263,261
Benefits			<b>10,331</b>									
Chemicals	F	10,555	<b>10,985</b>	9,700		8,400		9,700		38,355	8.09%	33,811
Non-Capitalized Equipment		0	<b>2,478</b>	0		11,000		0		11,000	2.32%	0
Supplies & Equipment		8,100	<b>5,064</b>	7,650		9,650		2,800		28,200	5.95%	9,411
Dues & Memberships		1,795	<b>1,060</b>	0		274		0		2,069	0.44%	4,673
Utilities	V	16,584	<b>17,896</b>	19,844		35,544		21,644		93,616	19.75%	78,992
Contracted Services		11,437	<b>11,615</b>	6,265		4,765		4,265		26,732	5.64%	39,701
Advertising & Legal	V	3,830	<b>5,487</b>	3,855		3,855		3,855		15,395	3.25%	35,000
Other Fees	V	0	<b>247</b>	1,000		0		500		1,500	0.32%	0
<b>Total Expense</b>		<b>112,296</b>	<b>109,105</b>	<b>114,254</b>		<b>136,491</b>		<b>110,865</b>		473,906	100.00%	<b>464,849</b>
<b>Profit/(Loss)</b>		<b>(37,796)</b>	<b>(33,400)</b>	<b>(45,504)</b>		<b>(50,547)</b>		<b>(27,047)</b>		<b>(160,894)</b>		<b>(123,998)</b>
<b>District Contribution</b>		<b>24,890</b>	<b>24,890</b>	<b>24,890</b>	<b>24,890</b>	<b>24,890</b>	<b>24,890</b>	<b>24,890</b>		<b>99,561</b>		<b>99,661</b>
<b>Net Profit/(Loss)</b>		<b>(12,906)</b>	<b>(8,510)</b>	<b>(20,614)</b>		<b>(25,657)</b>		<b>(2,157)</b>		<b>(61,333)</b>		<b>(24,337)</b>
<b>Pool Operation Reserve Fund</b>		<b>557,693</b>	<b>562,089</b>	<b>537,080</b>		<b>511,423</b>		<b>509,266</b>		<b>509,266</b>		<b>475,428</b>

## **AGENDA – December 15, 2011**

### **5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

#### **INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES**

##### **5.10 Learning Report**

This month's report from the Director of Curriculum and Learning updates the Governing Board on CUSD Vertical Teams, on the plan for evaluation of district mathematics performance, and Transitional Kindergarten.

##### **CUSD Vertical Teams**

Beginning in January 2012, CUSD will establish seven vertical teams in the following content and curricular areas: English language arts, mathematics, science, visual and performing arts, history/social science, STEAM, and Response to Intervention. A vertical team is a K-12 group devoted to a subject area; they are the group that helps ensure alignment and coordination of curriculum, instruction, and assessment. CUSD vertical teams help translate strategies into action in order to meet district goals, and are viewed as "joint work". Vertical team members bring information to and from their colleagues and can make recommendations to administration. In vertical teams, CUSD teachers and administrators from different sites and grade levels will work collaboratively and systematically to develop a continuum of knowledge and skills that build from one grade level to the next. Team communication will lead to a greater understanding of what is taught each year, which will help teachers organize strategies, plan introduction of concepts, and reduce repetition of content. As a result, teaching will further align to current best practices and student achievement and success is enhanced. Professional relationships that develop with vertical teams lead to stronger interdependence, shared responsibility, collective commitment, and consistently effective instruction K-12 for all students. All of this is particularly important as the CUSD faculty transitions to the Common Core State Standards over the next three years.

The ultimate goal of all vertical teams will be to increase achievement for all students, to bring about coordination and communication between sites and grade levels, and to help ensure all Board Goals are in practice across the district. This can be accomplished by members in the following examples: aligning to best practices in instruction addressing the needs of 21<sup>st</sup> Century students; articulating essential elements for student learning in curricular areas in the transition to the Common Core State Standards; building a shared view of instructional implications; planning for targeted K-12 professional development based on data; and, understanding and using common formative assessments such as MAP.

Teams will be made up of 8-10 teachers per team representing grades, levels, and departments across the district, and at least one administrator. Oversight will be by the Director of Curriculum and Learning. Ideally, teachers and administrators would serve on vertical teams for 2 years if possible and rotate. Each team will meet no fewer than twice this first year, with meetings held after school from 3:30-5:00 p.m. More frequent meetings could be held if needed. Each team would also meet for the equivalent of one full release day per year. Teacher members would be remunerated for their participation after contract hours at the district hourly rate for post contract hours through Title II A funds (NCLB Highly Qualified Teachers). Vertical team meetings in English Language Arts and mathematics will begin meeting in January 2012. Other vertical teams will follow shortly thereafter.

### **Evaluation of Mathematics Performance**

Although CUSD students outperform students in San Diego County and the state of California in mathematics, mathematics is CUSD's lowest performing core content area as measured by California Standards Test (CST) scores and has been for many years. A thorough evaluation of this content area will be made in the coming months, to be reported to the board in spring 2012. Evaluation plans include the following:

- Deeper analysis of data including CST, Measures of Academic Progress (MAP), and other district assessments by administration, Math Vertical Team, departments, and grade levels
- Collaboration meetings with math departments and grade levels
- Assistance from the San Diego County Office of Education mathematics team for data and professional support
- Common Core State Standards training for administrators
- Common Core State Standards training for more math department and elementary representatives

The evaluation will more specifically define best practices to be used K-12, additional interventions and enrichment, the needs of specific grade levels and student subgroups, the protocols for ongoing evaluation of student performance in mathematics, and professional development.

### **Transitional Kindergarten Update**

All California public schools must offer Transitional Kindergarten beginning with the 2012-12 school year for students who will turn five between September 1 and December 2, 2012. Transitional Kindergarten will be offered at both Village and Silver Strand Elementary Schools. Registration for both transitional and traditional kindergarten will be held in April 2012. Currently, administration is planning for Transitional Kindergarten which includes: enrollment projections and budget, program design for each elementary site, alignment of transitional kindergarten compared to preschool and traditional kindergarten, staffing considerations, professional development, etc. The Director of Curriculum and Learning will present the complete plan to the Board for approval in February 2012. Plans for communicating information to the public are currently being made for spring 2012 to include website information, parent information nights, presentations to local parent groups and schools, city-wide distribution of a brochure, and the like.

## AGENDA – December 15, 2011

### 5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

#### INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

##### 5.11 Executive Summary for the Annual DoDEA Report for SY 2010-11

#### Report:

Coronado Unified School District's award of 1.2 million dollars from the Department of Defense Education Activity program concluded its second full year of implementation in August of 2011. The grant, entitled Students Achieving Through Technology in the 21<sup>st</sup> Century (SATT 21) continues to serve military students, the largest demographic subgroup in the district, as well as all students in preschool-grade 12. Three overarching goals were established by the SATT 21 grant in helping close the achievement gap between CUSD's military population and the total population via integration of technology into curricula and instruction:

- to improve the English Language Arts skills of students in grades 2-11 (grades 2-5, 6-8, and 9-11)
- to improve the math skills of students in grades 2-Algebra 1 (grades 2-5, 6-8, and 9-11)
- to increase the number of course credits recovered by credit deficient high school students

Oversight and evaluation of the grant is done on a quarterly basis by the Director of Curriculum and Learning in conjunction with the San Diego County Office of Education. Results on student achievement after two years of implementation are as follows:

- In nine out of eleven subcategories by grade and subject, military students outperformed the total population
- For military students in English Language Arts: grades 2-5 were slightly below target, 6-8 above target, 9-11 above target
- For military students in mathematics: grades 2-5 were slightly below target, 6-8 above target, 9-11 below target
- 41% of military students at Coronado High School recovered credits in 2010-11. This was the first year of data collection and an initial target of 50% percent was established. 100% percent of military students in grade 12 and 50% of military students in grade 11 recovered credits with students in grades 10 and 9 below that.

Contributing factors to student achievement are as follows:

- **Instruction:** grant-purchased software programs provide opportunities for students to remediate skills, recover credits, and participate in independent study. There is a growing use of grant-purchased software in both intervention and general education classrooms.
- **Technology:** approximately 1000 notebook computers are in place at all school sites, providing small group and individualized instruction via grant-purchased software programs for both military and non-military students who are performing below grade level across the district. The purchase of these notebook computers is a key component of Board Goal 1, helping to lay a foundation for 1:1 computing, intervention services, a district-wide Response to Intervention plan, a personalized education plan, as well as embedding technology into the instructional delivery across the district.
- **Assessment:** SATT 21 grant funds provide for the first time in CUSD history a coordinated real-time benchmark assessment program for CUSD students via Northwest Evaluation Association's Measures of Academic Progress (MAP). 2011-12 is the first year of district-wide implementation, assessing 1200 students in grades 4, 5, 6, and 9; intervention students in grades 3-11; and 3 other classes in grades 2 and 3. A new district assessment plan is being developed using this data.
- **Culture:** The SATT 21 grant has helped grow both an increased awareness of the needs of military-connected students and the services critical to supporting them. The mindset of intervention is now a part of every CUSD site. A district-wide Response to Intervention committee will begin in early 2012 and will help develop intervention services throughout the District.

Recommendations for the future include continuing to provide professional development on the effective use of software and devices to individualize instruction and provide a personalized education plan for all students and on formative assessment (MAP); create more opportunities for remediation, unit and credit recovery, and personalized learning paths using technology-based resources; and, nurture the strong relationship built with our military community.

**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

5.12 Approve the Agreement between the California School Employees Association, Chapter 386, and the Coronado Unified School District, July 1, 2011- June 30, 2014 (Action)

**Background Information:**

The California School Employees Association (CSEA), Chapter 386, and the Coronado Unified School District representatives collaboratively worked during the negotiation process to make substantive changes to the full agreement between the two organizations. These negotiations concluded with a tentative agreement. Chapter 386 members approved the tentative agreement on December 2, 2011.

**Proposal:**

The California School Employees Association, Chapter 386, and the Coronado Unified School District have agreed to the new contract that spans the time period of July1, 2011 through June 30, 2014. The changes include furlough days for classified employees that are similar to the furlough days that have been agreed upon by the Association of Coronado Teachers and the employees who are not represented by any union. The agreement is provided to the Board under separate cover and is available to the public at the District Office. Upon Board approval the Agreement will be available on the District website.

**Financial Impact:**

The financial implications of this agreement were included in the 11-12 budget since the tentative agreement had been signed prior to Board approval of the budget.

**Superintendent’s Recommendation:**

*JPF*

That the Board approve the Agreement between the California School Employees Association, Chapter 386, and the Coronado Unified School District, July 1, 2011 - June 30, 2014

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_



**AGENDA – December 15, 2011**

**5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**SITES AND CONSTRUCTION**

5.13 Approve Resolution Adopting the Findings Contained in the Annual and Five Year Developer Fee Report for Fiscal Year 2010/11 (Action)

**Background Information:**

Government Code Sections 66006(b) and 66001(d) require school districts that collect developer fees to prepare an annual and a five year report. The purpose of the annual report is to identify the amount of fees collected and expended in the previous fiscal year. The purpose of the five year report is to identify any remaining fees from the previous five fiscal years and determine whether any unspent, or uncommitted, fees may be refunded to the party, or parties that paid them.

The combined annual and five year report for fiscal year 2010/11 is a component of the attached Resolution. In compliance with the code, the report has been available at the District Office for public review fifteen days prior to this meeting. The report has been provided to the Board under separate cover.

**Financial Impact:**

There is no impact to the General Fund as a result of this action.

**Superintendent's Recommendation:**

*JPF*

That the Board approve Resolution #11-12-07 adopting the findings contained in the Annual and Five Year Developer Fee Report for fiscal year 2010/11.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

## **RESOLUTION #11-12-07**

### **A RESOLUTION OF THE BOARD OF EDUCATION OF THE CORONADO UNIFIED SCHOOL DISTRICT ADOPTING THE FINDINGS CONTAINED IN THE ANNUAL AND FIVE YEAR DEVELOPER FEE REPORT FOR FISCAL YEAR 2010/11**

**WHEREAS**, pursuant to its authority under Education Code Section 17620 and Government Code Section 65995, the Governing Board has previously adopted and imposed statutory school fees for the 2010-11 fiscal year on residential, commercial, and industrial development (“Developer Fees”) to mitigate the impact of new development on the Coronado Unified School District (“District”); and

**WHEREAS**, the District has deposited all Developer Fees that it has received in a separate non-commingled capital facilities fund (“Capital Facilities Fund”) established for such a purpose, pursuant to Government Code Section 66006(a) and (b); and

**WHEREAS**, the District has made available to the public the Annual and Five Year Developer Fee Reports for Fiscal Year 2010/2011; and

**WHEREAS**, the District has reviewed the information provided in the Annual and Five Year Developer Fee Report and has determined the information contained therein to be true and correct; and

**WHEREAS**, the Annual Developer Fee Report was prepared in accordance with Government Code Section 66006(b)(1); and

**WHEREAS**, the Five Year Developer Fee Report was prepared in accordance with Government Code Section 66001(d); and

**WHEREAS**, the District has mailed notice at least fifteen (15) days prior to this meeting to all interested parties who have requested notice of any meeting relative to the District's imposition of Developer Fees; and

**WHEREAS**, the Governing Board has reviewed and considered the Annual and Five Year Developer Fee Report at a regularly scheduled meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code Section 66006(b)(2).

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE CORONADO UNIFIED SCHOOL DISTRICT AS FOLLOWS:**

Section 1. The Board has reviewed the information provided in the Annual and Five Year Developer Fee Report, and finds it to be true and correct.

Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:

Section 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

Section 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended and the amount of the expenditures on each improvement.

Section 2.3 That sufficient funds have not been collected to complete the financing on any incomplete public improvement.

Section 3. The Board, based upon the information contained in the Five Year Developer Fee Report, finds as follows:

Section 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-12 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the reconstruction of exiting school facilities to provide additional capacity.

Section 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.

Section 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.

Section 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.

Section 3.5 That the funding anticipated to complete the financing of incomplete projects may be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five Year Developer Fee Report.

Section 3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.

Section 4. The District made the Annual and Five Year Developer Fee Report available for public review at least fifteen (15) days prior to the Board's consideration of said report.

Section 5. The District mailed notice of the time and place of the Board meeting in which the Annual and Five Year Developer Fee Report would be considered, as well as the location where the reports could be reviewed, at least fifteen (15) days before the meeting, to each individual who had filed a written request for such notice.

PASSED AND ADOPTED this 15<sup>th</sup> day of December 2011, the Board of Trustees of the Coronado Unified School District of San Diego County, California, by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

I hereby certify that the foregoing is a full, true, and correct copy of the resolution duly adopted by said Governing Board of Trustees at a regularly called and conducted meeting held on said date, which resolution is on file and of record in the office of said Board.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Clerk to the Board

## AGENDA – December 15, 2011

### 5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

#### **DISTRICT ORGANIZATION AND BOARD OPERATION**

- 5.14 Approve the Text of the Recruitment Brochure to be Used in the Principal Search for Village Elementary School (Information)

#### **Background Information:**

The Superintendent received a letter of retirement from Deeba Zaher, Principal of Village Elementary School (VES), beginning June 30, 2011. Because of this looming vacancy in the leadership of a large and prestigious school, the Superintendent decided to hold a series of forums to discuss the characteristics of the next principal. The staff and faculty of VES and the other schools were invited to attend two such forums held at the school. The community was invited to two separate forums, one in the morning, and one in the evening in order to gain the most participation. A compilation of those forums was developed by the Superintendent and is being brought before the Governing Board tonight for review.

#### **Proposal:**

The Superintendent has compiled a summary of characteristics that the school stakeholders would like to see in the next principal at VES. Those characteristics are attached. They will be the focal point of a brochure and a series of advertisements that will be published statewide and over the Internet with the hope of finding ideal candidates who will agree to be interviewed for the position. A specially selected team of administrators, teachers, staff, and parents will interview those selected candidates over a two to three day period sometime in April. It is hoped that the selection of the next principal at VES will be announced in May 2012.

#### **Financial Impact:**

A brochure, advertisements, and staff time will all cost more than has been budgeted for this unexpected event. Approximate cost for the selection process will be \$6,000.

## **Proposed Text for Brochure Language to be used in the Search for Village Elementary School Principal**

### **Personal Characteristics**

- Able to transition to new job quickly and successfully
- People person
- Understanding of others and situations
- Model the Coronado Unified School District adopted six pillars (Trustworthiness, Respect, Loyalty, Caring, Citizenship, and Responsibility) [www.charactercounts.org](http://www.charactercounts.org)
- A good fit with staff and community
- Consensus builder - good listener – uses collaboration as a form of communication
- Strong communication skills
- Strong leadership skills with the ability to lead change
- Sense of humor
- Support teachers in working with parents and vice-versa

### **Professional Skills and Knowledge**

- Strong management skills with people and school business
- Learn the culture of Coronado, including the military community
- Knowledge of education code; IDEA and local policy
- Hands-on person who is visible and assessable to staff, parents, and community
- Life-long Learner: interest in current trends in education including technology
- Critical thinker
- Integrate STEAM (science, technology, engineering, arts, mathematics) in the classroom

### **Experience**

- Informed decision maker
- Experience working with age appropriate students
- Administrative experience in schools and/or in other careers
- Familiar with common core standards

## AGENDA – December 15, 2011

### 5.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

#### **DISTRICT ORGANIZATION AND BOARD OPERATION**

##### 5.15 Adopt Resolution in Support of Senate Constitutional Amendment (SCA) 5 (Action)

#### **Background Information:**

SCA 5 allows local school districts, community college districts and county offices of education to approve a local parcel tax with a 55 percent majority rather than the two-thirds majority currently required, provided that certain accountability restrictions are met. By lowering the threshold, SCA 5 provides for local choice and control, and conforms the vote required for a parcel tax to the 55 percent majority required for local school bonds.

#### **What the bill does:**

The California Constitution currently requires a two-thirds majority of a school district, community college district, or county office of education voters to approve a local parcel tax (a flat tax usually assessed per lot of land, regardless of market value). SCA 5 lowers that requirement to 55 percent provided that all of the following conditions are met:

1. The proposition is approved by a two-thirds vote of the membership of the governing board of the school district, community college district, or county office of education.
2. The proposition contains all of the following accountability requirements:
  - (a) A list of the specific purposes and programs to be funded.
  - (b) A requirement that the proceeds be used only for the purposes and programs specified in the proposition, and not for any other purpose.
  - (c) A requirement that the governing board of the district proposing the tax conduct an annual independent financial audit of the amount of parcel tax proceeds collected and expended, and the specified purposes and programs funded.
  - (d) A requirement that the governing board of the district establish a citizens' oversight committee to review all expenditures of proceeds and financial audits, and report its findings to the governing board and to the public.
3. The proposition allows for an exemption from the tax for those persons sixty-five years and older, or, without regard to age, a person or persons receiving Supplemental Security Income for a disability.
4. The total amount of parcel tax impositions, increases, or extensions submitted to the voters shall not exceed two hundred fifty dollars (\$250) per parcel per year. (A district could propose a parcel tax at a rate higher than \$250, but it would require a two-thirds voter approval for passage.)

5. Proceeds of any tax approved shall not be used to pay salaries of any administrators of any school district, community college district, or county office of education.

Given the state’s on-going financial crisis, school districts are now facing severe cutbacks in funding. Worse still, it is unlikely that the state will be able to provide adequate funds in the foreseeable future. Now more than ever, school districts need to find ways to help them maintain quality programs. SCA 5 provides school districts with much-needed flexibility in raising local educational funds.

In addition to helping school districts raise revenues, SCA 5 will also give local districts more power to fund programs that are important to them. Much of state funding is earmarked for particular programs. When it comes to raising money that school districts can control, there’s not much choice. A parcel tax is one of the very few ways local school districts can raise discretionary revenue. SCA 5 will increase local choice for local education needs, while ensuring that every dollar generated goes to the school district for locally identified purposes. In the past, school districts have used parcel tax money to enhance instructional programs, hire additional teachers, and support libraries, music, and arts programs— all reflecting local priorities in their local districts.

California still lags behind most states in per pupil spending. Although the current financial crisis will lead to reduced state spending on education, schools do not have to languish as a result. Voters can take local action to keep education strong, as they did when they approved a similar proposition on local school construction bonds, lowering the approval threshold from two-thirds to 55 percent. SCA 5 conforms the threshold required for parcel taxes to the voter-approved threshold for school bonds.

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**Superintendent’s Recommendation:**

*JPF*

That the Board adopt Resolution #11-12-08 in Support of Senate Constitutional Amendment (SCA) 5, which reduces the two-thirds vote requirement on parcel taxes.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_



**Resolution #11-12-08**

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE  
CORONADO UNIFIED SCHOOL DISTRICT IN SUPPORT OF SENATE  
CONSTITUTIONAL AMENDMENT (SCA) 5**

**WHEREAS**, Senate Constitutional Amendment 5 (Simitian), which reduces the two-thirds vote requirement on parcel taxes, will be acted on by the California State Legislature; and

**WHEREAS**, reductions in the state General Fund revenue have led to reduced school funding; and

**WHEREAS**, state General Fund revenue is unstable and erratic, which results in unpredictable funding levels for school districts and county offices of education; and

**WHEREAS**, parcel tax revenue can provide a stable, predictable source of school revenue; and

**WHEREAS**, passage of SCA 5 will empower local voters to invest in their schools based on the needs of their communities by requiring a tough, but fair 55 percent vote to pass local parcel taxes, while protecting taxpayers and homeowners with accountability provisions that will ensure that funds generated from parcel taxes are not wasted or mismanaged; and

**WHEREAS**, revenue from parcel taxes can be spent according to local priorities and are not subject to state control; and

**WHEREAS**, the two-thirds vote requirements results in minority rule by requiring two “yes” votes to cancel out one no vote; and

**WHEREAS**, passage of SCA 5 will allow local voters to decide to make investments in their neighborhood schools in addition to state funding; and

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board of the Coronado Unified School District strongly urges the California State Legislature to support and adopt SCA 5.

**PASSED AND ADOPTED** this 15<sup>th</sup> day of December 2011, the Board of Trustees of the Coronado Unified School District of San Diego County, California, by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

I hereby certify that the foregoing is a full, true, and correct copy of the resolution duly adopted by said Governing Board of Trustees at a regularly called and conducted meeting held on said date, which resolution is on file and of record in the office of said Board.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Clerk to the Board

**AGENDA – December 15, 2011**

**6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES**

6.1 Village Elementary School's Annual Strategic Plan Update (Report)

**Report:**

Principal of Village Elementary School, Deeba Zaher, will present Village Elementary School's Annual Strategic Plan to the Board. (Attached)

**Financial Impact:**

There is no impact to the general fund as a result of this report.

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This report is provided to the Board for information.

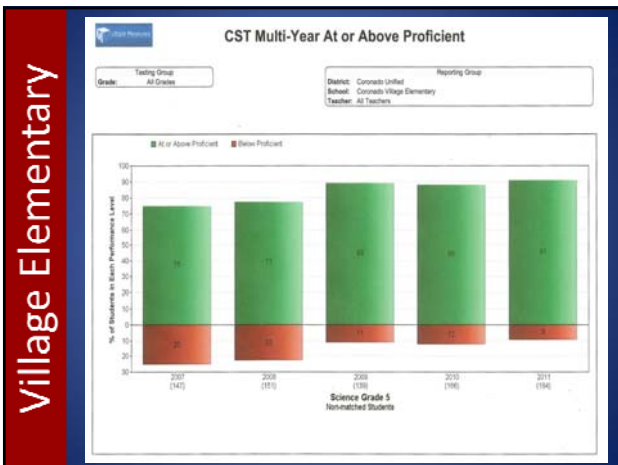
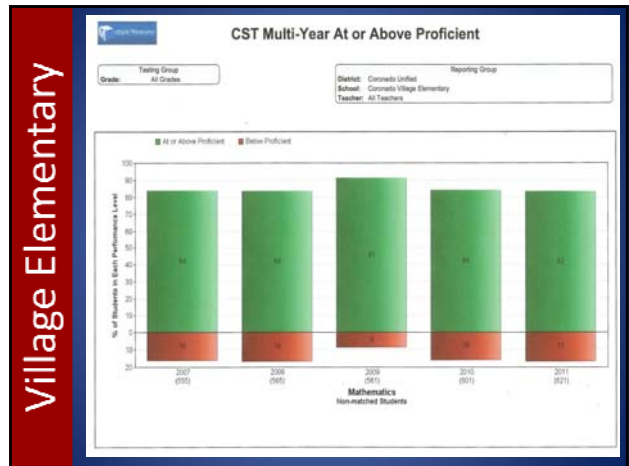
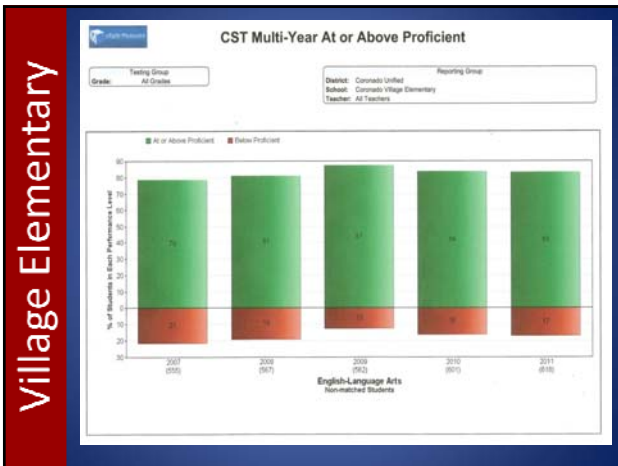
*JPF*



**Village Elementary**

**\*Village Data\***

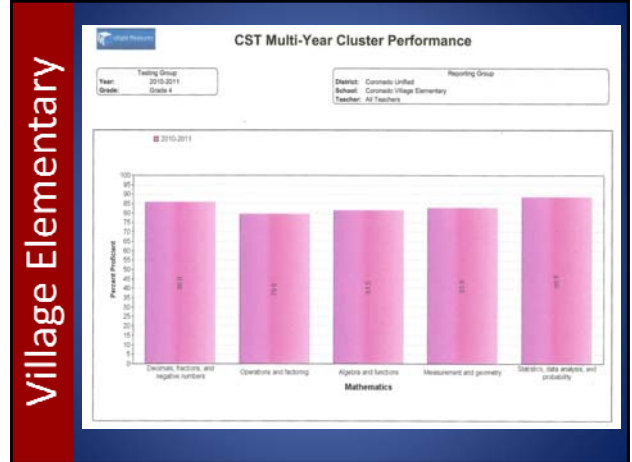
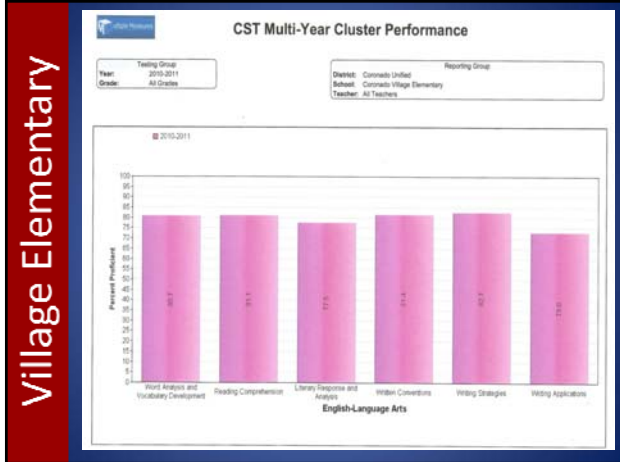
- Celebrate Our Successes
  - CA Distinguished School Since June 2010
  - Highest STAR Scores in the District Year After Year
  - Consistent Scores on STAR for the Past Five Years
  - In 2011, 83% of Our Students Were Proficient or Advanced in Language Arts and Mathematics
  - Fifth Grade Science Has Steadily Risen From 75% Proficient or Advanced in 2007 to 91% in 2011



**Village Elementary**

**\*Village Data\***

- Know Our Challenges
  - Balanced Literacy
  - Reading Comprehension
  - Responding to Literature
  - Writing Applications
  - Mathematics
  - Strategic Plan



- Village Elementary**
- \*Strategic Plan Overview\***
- Learning – Goal 1
  - Communication – Goal 3
  - Character – Goal 4
  - Assessment – Goal 5

- Village Elementary**
- \*Learning\*  
Goal 1**
- Project-Based Learning
  - SATT 21 Grant Software
  - MAP/Formative Assessment
  - Technology
    - TRT
    - Devices
  - STEAM
  - Personalized Education Plan (PEP)



Village Elementary

\*Project-Based Learning\*



Village Elementary

\*Project-Based Learning\*



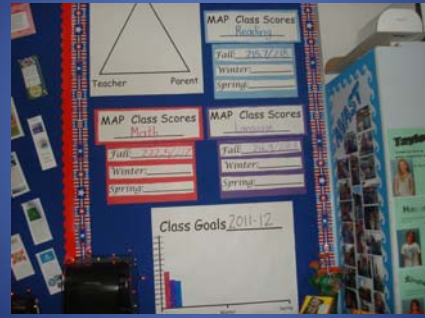
Village Elementary

\*SATT 21 Grant Software\*



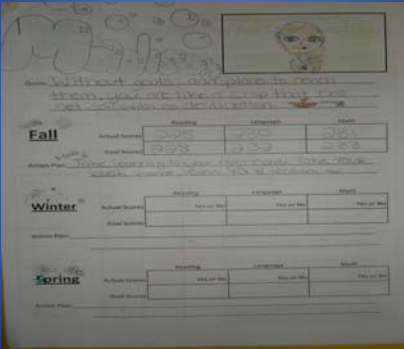
Village Elementary

\*MAP/Formative Assessment\*



Village Elementary

\*MAP/Formative Assessment\*

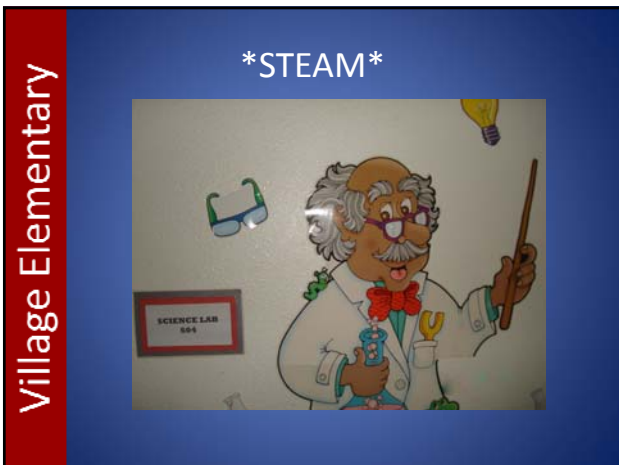


Village Elementary

\*Technology Resource Teacher\*







Village Elementary

**\*STEAM\***

Village Elementary

**\*Personalized Education Plan (PEP)\***

Village Elementary

**\*Personalized Education Plan (PEP)\***

Village Elementary

**\*Personalized Education Plan (PEP)\***

Village Elementary

**\*Communication\***  
**Goal 3**


- Communication Strategies
  - Teacher-Student
  - Teacher to Teacher
  - Teacher to Parents
  - School to All Stakeholders

Village Elementary

**\*Communication\***


Village Elementary

## \*Communication\*



Village Elementary

## \*Communication\*



Village Elementary

## \*Communication\*

**EDLINE**  
**Subject:** Village Elementary  
**Upcoming Events:**

- 12/1-MAP information night for parents (6:30-7:30)-CMS Granzer Hall
- 12/2-Spirit Day-ice cream available for purchase during lunch (.75)
- 12/5-12/9-Village Book Fair
- 12/8-PATT meeting (9:00-10:15)-Village Hall
- 12/8-Fred Becker Seminar (6:30)-CMS Granzer Hall
- 12/9-Parent student lunch (1<sup>st</sup> grade 12:05-12:30 and 5<sup>th</sup> grade 11:30-11:50)
- News:
- All visitors must enter/exit through the front office, visitors must sign in and out (proof of ID may be required) and badges must be worn at all times. Thank you for helping make the environment at Village Elementary safe and secure.
- Thank you,
- Tom Bevilacqua

Village Elementary

## \*Character\*

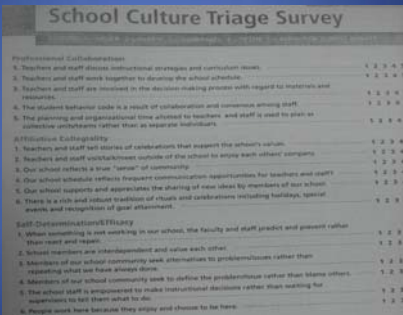
### Goal 4

- Character Strategies




Village Elementary

## \*Character\*

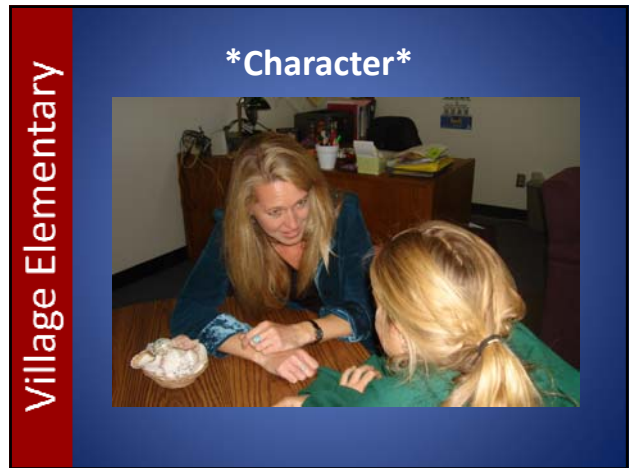
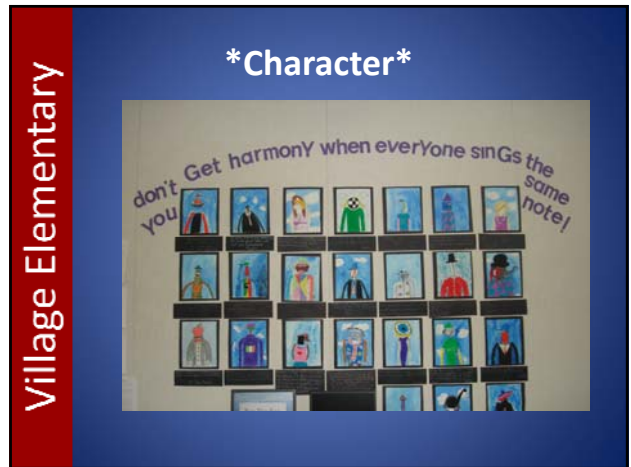
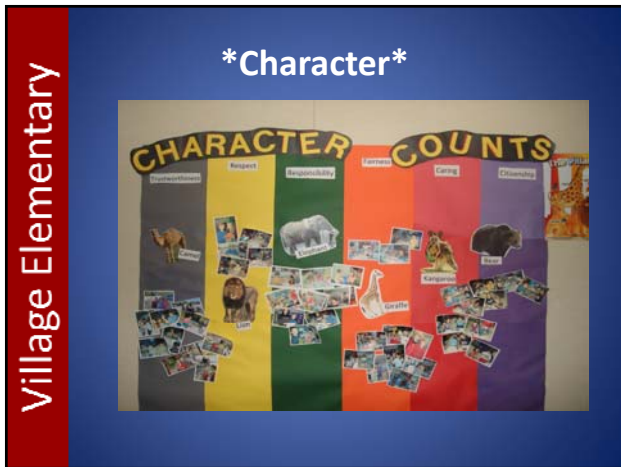


Village Elementary

## \*Character\*







Village Elementary

**\*Character\***

Village Elementary

**\*Assessment\***  
Goal 5

- Balanced Literacy
  - Reading, Writing, Listening, Speaking, and Thinking through:
    - Read Alouds
    - Shared Reading
    - Guided Reading
    - Independent Reading
- Write Alouds
- Shared Writing
- Guided Writing
- Independent Writing

- Seminars in Critical Thinking
- Intervention/Academic Enrichment and Support (ASE)

Village Elementary

**\*Balanced Literacy\***  
Guided Reading

Village Elementary

**\*Seminars in Critical Thinking\***  
PLC Planning Time

Village Elementary

**\*Seminars in Critical Thinking\***  
Primary Grades Story Arc

Village Elementary

**\*Seminars in Critical Thinking\***  
Upper Grades Story Arc

**Village Elementary**

**\*Seminars in Critical Thinking\***

Feelings/attributes	Concepts
scared/frightened/afraid	fear
angry	anger
frustrated	frustration
lonely	loneliness
upset/sad	sadness
disappointed	disappointment
melancholy	respect
rude/disrespectful	ignorance
ignorant	mean/mean
entertained	entertainment
bored	boredom
dejected	dejection
nuisance	annoyance
annoyed	worry
worried	hope
hopeless	diffidence
diffident	

**Village Elementary**

**\*Seminars in Critical Thinking\***

The girl started to feel bad for the boy when she saw him crying. She felt sorry for him because she knew how he would be disappointed.

The girl started to feel bad for the boy when she saw him crying. She felt sorry for him because she knew how he would be disappointed.

The girl started to feel bad for the boy when she saw him crying. She felt sorry for him because she knew how he would be disappointed.

**Village Elementary**

**\*Seminars in Critical Thinking\***

Individual Students Story Arc

Story Arc

The girl started to feel bad for the boy when she saw him crying. She felt sorry for him because she knew how he would be disappointed.

**Village Elementary**

**\*Seminars in Critical Thinking\***

Pre-Assessment

The Rainy Day Fish

I think the other fish liked her when she got out of the water. She didn't want other fish to take her away. She was sad and she needed help. She went to the outside to help and the outside helped her. She was sad about all of her scales and she was then she felt better.

**Village Elementary**

**\*Seminars in Critical Thinking\***

Post Assessment

The Rainy Day Fish

On the day the girl saw the fish she felt bad for him. She felt sorry for him because she knew how he would be disappointed.

**Village Elementary**

**\*Intervention\***



Village Elementary

**\*Intervention\***



A photograph showing a female teacher leaning over a wooden table, assisting three young students. They are gathered around a laptop computer. The students are looking at the screen with interest. The teacher is pointing at the screen. The background shows a classroom setting with bookshelves.

Village Elementary

**\*Next Steps\***

- Learning – Goal 1
  - Project-Based Learning
  - SATT 21
  - MAP/Formative
  - Technology
  - STEAM
  - PEP
- Communication – Goal 3
  - Parent Survey
- Character – Goal 4
  - Parent Survey
  - Student Survey
- Assessment – Goal 5
  - Balanced Literacy
  - Seminars
  - Intervention



**AGENDA – December 15, 2011**

**6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES**

6.2 Islander Sports Foundation Annual Report

**Report:**

Ken Kaminski, President of Islander Sports Foundation, and Steve Deluz, Executive Director will provide a brief presentation to the Board.

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This report is provided to the Board for information.

*ISF*



## Islander Sports Foundation

Annual Update to the Governing Board of  
Coronado Unified School District

December 15, 2011

Islander Sports Foundation 12.15.11

1



## ISF at a Glance

- Originated as all sports boosters club 1990s.
- Converted to California registered 501 [c] [3].
- Compliant to non-profit standards.
- Elected board of directors, monthly meetings.
- Minutes, votes, attendance preserved.
- Operates as independent fund raising entity.
- Administrator of Middle School Aged Sport Programs.
- Community leader for sports awards/recognition.

Islander Sports Foundation 12.15.11

2

## ISF Today



- Original all-sports booster club architecture retired.
- All boosters now aligned to ISF, same bank, same procedures, transparent and compliant as 501 [c] [3] sub groups.
- Added two new fund raisers, GOT GAME and the Valentine's Day 10K.
- Partnering with City Hall and private business to move fund raising emphasis to passive & perpetual model.
- Steadily building ISF brand and online community and alumni outreach.
- Developing long term staff and revenue plan cognizant of public schools budget consensus unfavorable forecast.
- Developing relationships with other non profit organizations, COSA & CSF to coordinate schools support activities.
- Proactive communication with district and athletic director.
- Actively partnering with city to adjust for tremendous growth and popularity in Middle School Sports programs.

Islander Sports Foundation 12.15.11

3

## Overview ISF



### Financial

- Grants ~\$60,000 yearly to CHS athletics for transportation, supplies, fees, equipment.
- Oversees Middle School Sports, a comprehensive ~\$100,000 play to play program.
- Snack bars & events generating funds for sports ~\$50,000, ~\$75,000 respectively.

### Organization

- Elected board of directors, administrative staff, boosters per sport, many volunteers.
- Key sports intermediary between club sports, CHS Athletics, community partners.
- Multi generation Islander families building sports & school history and pride, succession.
- Community leader role engaging civic, private, district, military including after school sport.

### Operational

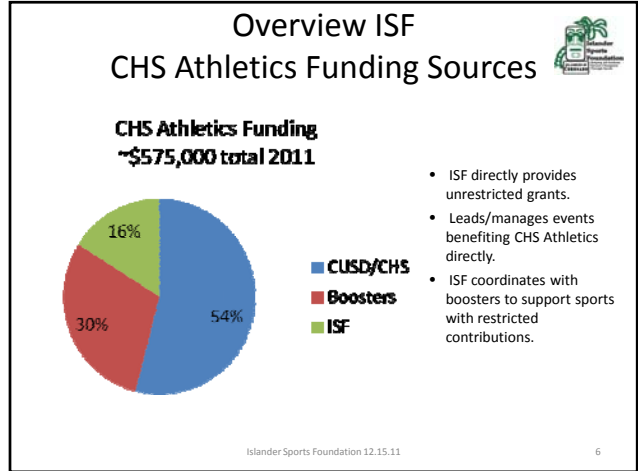
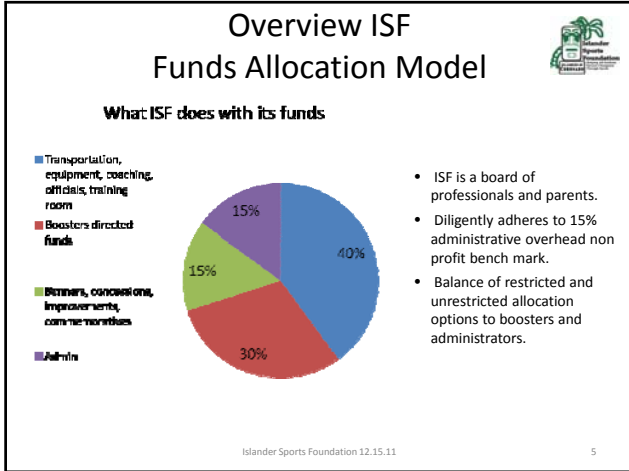
- Responsible for 1,000+ student/athletes, volunteers, coaches, parents.
- Working with district, coaches, hall of fame, booster compliance, regulatory, fee
- Athletic bridge from middle school to high, enabling "play for your school" experience.

### Strategic

- Sustainability model for CUSD sports aligned to CUSD budget forecast assumptions.
- Balance and maintain high quality athletics and academics.
- Grow a sustainable "Islander" brand and family, unite community and alumni.
- Attract and support sports capital improvements and investments.

Islander Sports Foundation 12.15.11

4



### Overview ISF High School Sports

**Process**

- Student athletes are screened pre season at ISF sponsored physical exams.
- Fund raising activities coordinated with boosters and CHS staff.
- ISF operates as the umbrella 501 [c] [3] for all sports groups, standard accounting, banking.
- Daily communication with Athletic Director Robin Nixon, for sport support entities.
- Donation only model to raise funds to supplement sports expenses, registration online @ISF.
- Off campus events, banquets, fund raisers, appearances insured, coordinated via ISF.
- ISF centrally initiates, collects and reports fund raising activities to independent accountants.

**Numbers**

- 23 Varsity sports offered at CHS, each have designated booster matched via ISF.
- All varsity teams are building strong, winning programs and experiences.
- Football renaissance, water polo champions, dual soccer champions (Girls Sectional), lacrosse champion, several all-academic performers, and higher daily school attendance.

**Operational**

- Staff: ISF admin staff, coordinators, boosters, volunteers interact daily with sports teams.
- 501 [c] [3] standing benefits event directors recruiting volunteers for community service opportunities and experiences for students, parents.
- ISF leads sports economy on the Island allowing educators to educate, coaches to coach.

Islander Sports Foundation 12.15.11 7

### Overview ISF Middle School Sports

**Process**

- Student athletes are screened pre season by ISF sponsored physical exams.
- Each athlete restricted in terms of practices per week and must maintain grades to play.
- Athlete afforded quality after school sports experiences for \$125 per sport, FA available.
- Quality coaching, local practices, travel to competition, uniforms, equipment by ISF.
- Non team oriented students afforded individual personal trainer options locally same cost.

**Numbers**

- ~75% of students play an ISF administered sport/activity, 40% are multi sport athletes.
- Each Qtr ~ 225 students play a "sport" and begin their development for CHS.
- Extremely economic & beneficial program for families, based on 10 week/2 practices per week cost of ~\$2.00/hr helps families facing much higher after school care costs.

**Operational**

- Staff: Athletic Director Kim Quinlan, Director Scott Matney, coordinators, volunteers.
- Scheduling, fees, officials, awards, fields all managed by ISF.
- On line registration, forms, risk managed by ISF, as well as parent, coach interaction.

Islander Sports Foundation 12.15.11 8

## Strategic



**Near Term <2years**

- Blumenthal/Neidermeyer Field 6<sup>th</sup> Street Gym/Stadium entrance mural.
  - Entrance to events should convey pride of school and sports.
  - Bid a muralist to paint attractive, motivational, inviting "archway" to contests.
  - ISF co-sponsored mural installation, to display sports tradition and history.
  - Update number of Champions ceremony for school & community spirit each quarter.
  - ISF summer sports camps (non compete with community center)
  - Recovery of ISF office on visitor side of football stadium as ISF headquarters



*Coronado Islanders est. 1914  
## Varsity Sport Champions*

Islander Sports Foundation 12.15.11 9

## Strategic



**Near Term <2years**


- Field and facility commercial banner sales.
- Formal MOU needed in terms of conforming businesses, location preferences, pricing.
- Restricted usage of funds, operational vs. long term, sharing, among issues to formalize.

**Potential banners for Green Field**




Islander Sports Foundation 12.15.11 10

## Strategic



**Long Term 2years+**

- Blumenthal/Neidermeyer Field 7<sup>th</sup> Street Gym/Stadium entrance enhancement.
  - Successful sports programs include ceremonial, "historical walks" to fields/gyms.
  - Both the 6<sup>th</sup> and 7<sup>th</sup> st entrances should be upgraded to be more inviting to visitors.
  - Blumenthal/Neidermeyer sports complex should be a community destination.
  - Parking lot and drop off area on 7<sup>th</sup> street is non-descript, uninviting.
  - Gym hall way is out of date, in need of upgrade.
  - Feasibility discussions on-going with superintendent and principal for Hall of Fame / ISF retail in this area, (local architect Christian Rice has prelim images, diagrams).



Islander Sports Foundation 12.15.11 11

## GOT GAME Bring IT!

Fundraiser / Recognition Night  
March 29<sup>th</sup>, 2012 at 6pm in the Community Center





All Star Family Award  
Hansen Family



Athlete Hall of Fame Award  
Robbie Haines

- GOT GAME Bring IT! is a night to celebrate and recognize, not just fund raise.
- A community unifying event and Island Style tailgate party.
- A night to come together for the great student athletes, past, present & future.
- The unique ISF sponsored 'formal in flip flops'.
- Sponsorships key to success, banners, tables, coaches, in-kind; support us by requesting event brochure to circulate.
- Net proceeds go to boosters and long term Islander fund.



Honorary Hall of Fame Award  
Stephen Wampler



Coaching Legend Award  
Ron Nixon

Islander Sports Foundation 12.15.11 12

## Islander Sports Foundation



**~Summary~**

- ISF, building sports sustainability for Coronado Schools Athletes.
- Preserving the play for your school experience.
- Realizing for the vast majority of athletes, this will be the last time they get to play for their school, and how special it can be.

**Next Events**

Coronado Valentine's Day 10K February 12, 2012  
[www.coronado10k.com](http://www.coronado10k.com)  
GOT GAME Bring IT!  
March 29, 2012 6pm Community Center  
Supporting our events supports our kids.  
Subscribe to the online weekly Islander Sports Card !

Islander Sports Foundation 12.15.11 13



## AGENDA – December 15, 2011

### 6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

#### 6.3 Coronado High School Big History Project (Report)

##### **Background Information:**

The Big History Project is dedicated to fostering a greater love and capacity for learning among high school students. Big History was started by Bill Gates and David Christian and is currently offered at San Diego High School. A cohort in San Diego is developing and participation will include technological support from the San Diego County Office of Education. Big History has submitted content and assessments to the University of California with the goal of UC A-G designation for the course.

Coronado High School is exploring the option of piloting Big History as an elective for all students in the 2012-13 school year. Principal Karl Mueller will be available to answer Board questions.

Please view the following TED Talk that explains the project in greater detail (17:40):

<http://www.bighistoryproject.com/The-Latest-Word/BHP-TED-photo-gallery>

##### **Financial Impact**

If offered, Big History would require the resources of one section of instruction at Coronado High School (approximately \$12,000). Big History would provide all professional development, curriculum, instructional materials, and a \$7,500 District stipend.

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This report is provided to the Board for information.

The logo consists of the letters 'JPF' in a stylized, blue, cursive font.

## AGENDA – December 15, 2011

### 6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

#### 6.4 Update on Community Use of Coronado High School Track and Field (Report)

##### Background Information:

The staff has considered the request of the Governing Board to investigate the possibility of opening the Coronado High School Track and Field to the public during non-school hours. Staff sees the following issues if such a change in procedure were implemented:

- Unusual wear of the track, especially on lane one, that would lead to premature replacement experience of La Jolla High with same issues that led to expensive replacement of track. (La Jolla High has now closed access to the first two lanes of the track by the public and only on school days when children are not present)
- Harmful objects (feces, sugar drinks, broken glass) left on field that would create additional maintenance or cleaning or partial replacement of artificial turf
- Illegal use of the fields especially by men's soccer leagues
- Fields that are not gated and locked cause extreme wear to turf
- Liability of the District for accidents or incidents that may occur without proper supervision

At the September meeting, Board Members asked the Superintendent to ask city officials for assistance and/or advice on the public use of District fields. Linda Rahn, City of Coronado Parks and Recreation Director, consulted with the City Parks and Recreation Commission and the City Manager. The response from all was that the District property is the responsibility of the District. Funding and replacement of the fields and all District property is the responsibility of the District. While the City likes the idea of District property open to the public, they have had few if any requests for public access to any facilities.

Upon consultation with various members of District staff, the Superintendent does not recommend changing the current procedures for opening and closing the Coronado High School Track and Field. However, as a way for some members of the public to use the track portion of the complex, District personnel could be used to open the gates at dawn each morning that school is in session. The public could then use the track until students begin using the complex around 7:00 AM.

##### Financial Impact:

Possible premature degradation of facilities, increased liability for personal injury of the public, and increased staff time will create a need for funding that exceeds budgeted amounts.

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This report is provided to the Board for information.



## AGENDA – December 15, 2011

### 7.0 PROPOSALS/FIRST READINGS

#### **DISTRICT ORGANIZATION AND BOARD OPERATION**

- 7.1 Review Charter School Application created by the Coronado Unified School District (Information)

#### **Background Information:**

It is the goal of the Coronado Unified School District Governing Board to offer more Coronado High School students learning opportunities by lengthening school hours, increasing course offerings, and supporting online learning. The Superintendent proposes to serve this goal by creating a new charter school that supports its students mainly through online learning. Using a “hybrid” model of learning (virtual and physical courses), the new charter school would integrate critical thinking, problem solving and collaboration skills for all students. This charter school would enroll students currently enrolled in CHS, students living in Coronado who attend other schools, and also students from counties adjacent to San Diego County who could benefit from such a learning experience.

Coronado Digital Academy (one of several possible names) will be a new public high school offering students the opportunity to earn a high school diploma primarily online. Courses would be accredited, rigorous, and suitable for college-bound students. While monitored and supported by local teachers, students would complete coursework in a much more flexible, self-directed manner than in a traditional classroom.

#### **Proposal:**

The application (provided under separate cover) is the first draft of the application that the Board will be asked to approve and send to the California Department of Education for consideration. Members of the Coronado community and Coronado Unified School District staff members have met twice to assist with the writing process. Another committee is being formed by the Superintendent to begin the process of implementing the school organization before the opening in fall 2012. The Board will be asked to attend a workshop presented by the legal team on January 5<sup>th</sup> to explain the application in detail, answer any questions, and provide an opportunity for a public hearing.

The Superintendent’s recommends that the Board review the Charter School Application and be prepared to hear information from the legal and writing team and to discuss the application at a public hearing to be held on January 5<sup>th</sup>. The Board will be asked to take action on this application at its regularly scheduled meeting in January.

---

This item is provided to the Board for information.



**8.0 DISTRICT ORGANIZATION AND BOARD OPERATION**

8.1 Approve iObservation Professional Development Program (Action)

**Background Information:**

The professional development tool called iObservation has been presented to the District Professional Development (PD) committee. They have reviewed this tool as an option for ongoing, individualized, professional development for administrators and teachers. The focus of this tool is to provide frequent feedback, rich resources and research based individualized professional development for all certificated staff. The professional development provided by the iObservation tool for all certificated staff will be continuous and formative.

Two plans for implementation of iObservation are proposed: Plan A will take 18 months to implement and Plan B will take 36 months to fully implement.

In addition, the PD committee will recommend to the Association of Coronado Teachers (ACT) a revised evaluation document using the California Standards for the Teaching Profession (2009). The evaluation document will be aligned with the iObservation tool to support a common language of instruction to support the evaluation process. The final annual evaluation document will be considered a summative document.

The recommended evaluation document will be negotiated.

The implementation of ongoing professional development provided by iObservation and the development of a revised evaluation document will include:

- Training of Principals, Staff Developers and Teachers
- Pilot of iObservation by administrators and teachers
- Completion of a negotiated (ACT and CUSD) evaluation document
- A hold harmless period in which inter-reliability is assessed as administrators and teachers use the iObservation tool and the new evaluation document.

**Financial Impact:**

Plan A (18 months) cost \$59,560 and Plan B (36 months) cost \$73,198.



**Superintendent’s Recommendation:**

That the Board approve Plan B of the iObservation Professional Development Program.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

# Plan A (18 month plan)

## Timeline and Costs for Implementation of iObservation

### January/February 2012

- Supervision Day 1 (Overview of Model) \$4500.
- Reproduction license & Materials for both sessions \$1360.
- Redevelopment Session (Review policies and procedures, Scoring & weighting of evaluation- DO, principals, teachers) (6-10 people) \$5000.
- Redevelopment session (Review of teacher handbook) (Same group) \$5000.
- Staff developers start 1<sup>st</sup> facilitator course (Foundations of Model) \$1000.

### March 2012

- Domain 1 (Routine Segments) (Deep understanding-video simulations and obs) \$4500.
- (2) Reproduction License \$2000.
- Domain 1(Content) (Deep understanding-video simulations and obs) \$4500.
- Reproduction license \$1000.
- Domain 1(Enacted on the spot) (Deep understanding, video sims, etc) \$4500.

### April/May 2012

- Supervision Day 2- Formal ob cycle, eval process (Prins, Asst. Prins) \$4500.
- Reproduction license \$1000.
- iObservation Training (Domain 1) video sims, finish a complete case \$3400.
- iObservation Training(Domains 2,3,4) PLC features, Reports \$3400.

### Summer 2012

- Practice on videos in library
- Fall 2012 (Hold harmless period)
- iObservation Training(Evaluation features, advanced reports) \$3400.
- Staff Developers take the next course \$1000.
- Staff Developers hold workshop for teachers \$1000.
- (Establishing Learning Goals to Support Learning & Instruction Design)

### January 2013 (observations now count)

- Inter-rater reliability (depending on how many sessions you need) \$2750.
- Inter-rater reliability \$2750.
- Staff developers offer workshop- for teachers \$1000.
- Staff Developers take the next course \$1000.
- (Establishing Learning Goals to Support Learning & Instruction Design)

### Spring 2013

- Staff developers offer workshop for teachers \$1000.

**Total \$59,560.**

# Plan B (3 year plan)

## Timeline and Costs for Implementation of iObservation

### January 2012

- Redevelopment Session (Review policies and procedures.
- Scoring & weighting of evaluation- DO, principals, teachers (6-10 people) \$5000.
- Redevelopment session (Review of teacher handbook) (Same group) \$5000.
- Materials for both sessions \$360.

### Summer 2012

- (4) Site licenses \$12,000.
- (3) Central Office Administrator licenses \$597.
- (3) Additional observer licenses \$597.
- Evaluator Training for grounding in model, achieving accuracy
- Supervision Day 1 –Overview of Marzano Model (Prins, Asst. Prins) \$4500.
- (5) Reproduction licenses \$5000.
- Domain 1 (Routine Segments) (Deep understanding-video sims and obs) \$4500.
- Domain 1(Content) (Deep understanding-video simulations and obs) \$4500.
- Domain 1(Enacted on the spot) (Deep understanding, video sims, etc) \$4500.
- Supervision Day 2- Formal ob cycle, eval process (Principals, Asst. Principals) \$4500.

### Fall 2012 (Hold harmless period)

- iObservation Training (Domain 1) video simulations, finish a complete case \$3400.
- iObservation Training (Domains 2,3,4) PLC features, Reports \$3400.
- Staff developers start certification course (1<sup>st</sup> course-Foundations of Model) \$1000.

### Spring 2013

- iObservation Training (Evaluation features, advanced reports) \$3400.

### Summer 2013

- (4) Site licenses \$10,000.
- (3) Central Office Administrator licenses \$597.
- (3) Additional observer licenses \$597.

### Fall 2013 (Evaluations begin to count)

### January 2014

- Inter-rater reliability (depending on how many you need) \$2750.
- Staff developers offer workshop- reproduction license (Decide on times) \$1000.
- Staff Developers take the next course (Establishing Learning Goals to Support Learning & Instruction Design) \$1000.

**Total \$73,198.**

## AGENDA – December 15, 2011

### 9.0 ORGANIZATIONAL BUSINESS

#### DISTRICT ORGANIZATION AND BOARD OPERATION

##### 9.1 Superintendent's Management of Board Goals for 2011-2012 (Report)

**Report:**

The Board requested several projects that will require careful management of staff time and resources. At the August 15, 2011, Regular Board Meeting, the Superintendent provided a draft in graphic form of the first five months of those projects. The Board requested this graphic be brought back each month to use as an update and to monitor the progress of the projects.

Attached are the updated projects in graphic form.

**Financial Impact:**

There is no impact to the general fund as a result of this report.

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This report is provided to the Board for information.

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# Coronado Unified School District Superintendent Management of Board Goals for 2011-2012

Projects	Board Goals	Oct 24-28	Nov 1-4	Nov 7-11	Nov 14-18	Nov 28-2	Dec 5-9	Dec 12-16	Jan 2-6	Jan 9-13	Jan 16-20	Jan 23-27	Jan 30-3	Feb 6-10	Feb 13-17	Feb 20-24	Feb 27-2	Mar 5-9	Mar 12-16
1 Administrative Cabinet	1, 3, 5	Meeting Prep	Meeting			Meeting Prep	Meeting												
2 School Board Meetings	1, 2, 3, 4, 5	Workshop Preparation	Workshop	Meeting Preparation	Regular	CSBA Convention	Meeting Preparation	Regular											
3 Common Core Standards	1, 5																		
4 Pre-Kinder & State Preschool	1, 2, 5	Develop Curriculum		Train Teacher				Develop Policy		Create Marketing	Board Approval	Marketing						Enrollment	
5 District/School Strategic Plans	1, 2, 3, 4, 5	Planning	District				Pupil Services		Palm	High School	Middle School	Village	Strand		Board Approval				
6 Five Year Technology Plan	1, 2, 3, 5																		
7 ACT Contract Negotiations	2, 3		Meeting		Meeting		Meeting												
8 Demonstration Garden	2			Final Review					Planting Begins	Public Input	Public Input	Public Input	Public Input	Public Input	Public Input	Public Input	Public Input	Public Input	Board Report
9 VES Principal Selection	3		Staff Discussion	Community Discussion	Community Discussion	Staff Discussion	Draft of Description	Draft to Board	Brochure Edited	Brochure Prepared	Digital Posting	Applicants	Applicants	Applicants	Screening	Screening	Contact	Interviews	Interviews
10 Staff Development	1, 3, 5	Meetings with staff	Meetings with staff			Create Training	Create Training	Create Training	Promote	Promote	Staff Training Day								
11 Big History Project	1, 5	Teacher Training	Teacher Training	Teacher Training		Teacher Training	Teacher Training	Report to the Board											
12 Homework Committee	1, 3, 5				Committee Draft Proposal		Committee Draft Proposal									First Reading			Board Approval
13 School Calendar Forums	1, 3, 5	Committee Creates Calendar	Committee Edits Calendar	Committee Completes Calendar	Proposal to the Board														
14 New Staff Evaluation Tool	1, 2, 3, 4, 5	Discuss with Staff	Discuss with Staff	Proposal to the Board	Discuss with Staff	Volunteer Request for Pilot	Training Begins	Board Report	Continue Training	Continue Training	Schedule Spring Pilot								
15 Digital Textbook and BYOD	1, 2, 5																		
16 Character Ed Assessment	4.3																		
17 Personalized Education Plan	1.3																		
18 Dashboard	2.1																		
19 Communication Assessment	3.1																		
20 Project Based Learning	1.1, 1.2, 1.3																		
21 Charter Application	1.1, 1.2, 1.3	Study & Write	Study & Write	Study & Write	Study & Write	Study & Write	Study & Write	Draft to Board	Study & Write	Study & Write	Proposal to Board								
22 One To One Initiative	1.1, 1.2, 1.3						Initial Meeting			Training Begins	Training	Training	Training	Training	Training	Training	Training	Training	Training

updated 12/9/11



## AGENDA – December 15, 2011

### 9.0 ORGANIZATIONAL BUSINESS

#### DISTRICT ORGANIZATION AND BOARD OPERATION

##### 9.2 Proposed List of Agenda Items for Future Board Meetings (Report)

#### **Background Information:**

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

#### **Report/Information:**

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

#### **January 5, 2012: Board Workshop**

- Workshop to Discuss Charter School Application and Conduct a Public Hearing

#### **January TBD, 2012: Regular Board Meeting**

- BBMAC Quarterly Financial Report
- State of District Address
- Silver Strand Elementary Strategic Plan Update
- Homework Committee Update
- Superintendent's Evaluation
- Audit
- Uniform Complaint Quarterly Report
- Approve Charter School Application
- Approve District Strategic Plan
- Board Policy Update – First Reading

#### **February TBD, 2012: Regular Board Meeting**

- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements
- Transitional Kindergarten Resolution
- Common Core Resolution
- MAP Update
- STEAM Report
- Homework Committee Update
- Approve All Site Safety Plans
- Human Resources Report
- Board Policy Update – Approval
- Approve Student Services Strategic Plan

**March TBD, 2012: Regular Board Meeting**

- Second Interim Budget
- Community Development Agency (CDA) Report
- English Language Arts
- Approve All Site Strategic Plans
- Local Board Policy Review
- Homework Policy (First Reading)
- Special Education Report
- Superintendent's Evaluation
- School Safety
- Coronado High School Math Report

**April TBD, 2012: Regular Board Meeting**

- BBMAC Quarterly Financial Report and Marketing Update
- Uniform Complaint Quarterly Report
- Data and Assessment Update
- Homework Policy (Action)
- Capital Facilities Funds (Green Sheet)
- Coronado Schools Foundation Report
- Local Board Policy Review

**May TBD, 2012: Regular Board Meeting**

- Board Policy Update – First Reading
- Budget Update
- Transitional Kindergarten Updates
- Coronado SAFE Annual Report
- Capital Facilities Plan (Green Sheet)

**June TBD, 2012: Regular Board Meeting**

- California School Employee Association (CSEA) and Association of Coronado Teachers (ACT) Topics for Negotiations
- Declaration of Need for Fully Qualified Educators
- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Data and Assessment Update
- Uniform Complaint Quarterly Report
- Report on School Trips
- Board Policy Update – Approval
- NWEA MAP
- 2012-2013 Budget Presentation

**June TBD, 2011: Regular Board Meeting**

- Adopt Budget

**Financial Impact:**

There is no impact to the general fund as a result of this report.

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**AGENDA – December 15, 2011**

**9.0 ORGANIZATIONAL BUSINESS**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

9.3 Observations on the California Schools Board Association (CSBA)  
Educational Conference and Trade Show in San Diego (Information)

**Report:**

Board Members will discuss their observations from the 2011 CSBA Educational Conference and Trade Show in which they attended on December 1 to December 3, 2011.

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This report is provided by the Board as information.

*JPF*