

**Coronado Unified School District
Energy Conservation Projects**

July 28, 2016



REQUEST FOR PROPOSALS

RESPOND BY AUGUST 31, 2016

**Prepared in consultation with:
Coronado Unified School District**

Dr. Keith Butler, Associate Superintendent Business Services

Eric Hall & Associates LLC

5245 Avenida Encinas, Suite A, Carlsbad, CA 92008

office 760.602.9352 fax 760.602.9341

www.EHandA.com

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Introduction and Overview

The Coronado Unified School District (“District”) is seeking Requests for Proposals (“RFP”) from interested, independent, established, and experienced Firms (“Firm”) to perform Energy Conservation Project services. The District intends to qualify a contractor for services for various facilities energy conservation projects Districtwide. It is the District’s intent that the RFP process will enable the district to streamline the selection of a Contractor to perform work for the District and comply with regulatory and legislative requirements in accordance with Government Code Section 4217.10-4217.18.

The purpose of this RFP is to obtain information that will enable the District to select a pre-qualified contractor that can assist the District in designing and implementing energy conservation projects to be implemented with Proposition 39 funding. Each responding firm to this RFP should be prepared and equipped to provide full service to the District in an expeditious and timely manner and on relatively short notice so as to enable the District to meet critical timed deadlines and schedules.

RFP submittal Timeline: Mandatory Job Walk will be August 5, 2016 at 9 a.m., District Office-Coronado Unified School District 201 Sixth Street Coronado, CA 92118, CA 91931

Mandatory Job Walk	August 5, 2016
Request for Proposals distributed on Districts’ Website and Via Email	July 28, 2016
Contractor Questions and Inquired Due to Customer	August 10, 2016
Customer Responses to Contractors	August 12, 2016
Proposals Response Due – 3 p.m.	August 31, 2016
Contractor Interviews (as necessary)	September 5, 2016
Notification of Selected Contractor	September 6, 2016
Final Contractor Review	September 6, 2016
Board of Education Approval	September 15, 2016
Contract Signing	September 16, 2016
Installation Commences	TBD

Correspondence is to be submitted to:

Tina Cullors, Associate
 Eric Hall & Associates
 5245 Avenida Encinas, Suite A
 Carlsbad, CA 92008
 tina@ehanda.com



5245 Avenida Encinas, Suite A Carlsbad, CA 92008
 Office 760-602-9352

It is the responsibility of the Proposer to submit its Proposal by the stated deadline. No oral, telegraphic, facsimile or telephone proposal will be considered. Responses received after the deadline will not be considered.

Questions regarding this RFP shall be directed to Tina Cullors at the above address. **Questions related to this RFP will not be accepted unless they are submitted in writing by email.** Answers to all questions will be distributed via email to all Firms that submit a Proposal to the RFP. **Please note that Contractors may not speak to or email a Coronado Unified School Board member concerning this RFP.**

The District reserves the right to: (i) extend the Response Deadline, (ii) send out additional RFP, and/or provide for other mechanisms for Contractors to become qualified to provide energy conservation services to the District. The District reserves the right at its sole discretion to: (1) withdraw this RFP, (2) reject any and all Proposals, or (3) waive irregularities, (4) terminate or change the contracting process articulated in the RFP.

Acceptance by the District of any Proposal submitted pursuant to this RFP shall not constitute any implied intent to enter into an agreement for services. The RFP and any potential future RFPs, does not commit the District to award a contractual agreement with any vendor or to pay any costs incurred in the preparation of responses.

The District shall not be responsible in any manner for any costs associated with preparing a Response Proposal and/or participating in an interview. The RFPs, including all drawings, plans, photos, and narrative materials, shall become the property of the District upon the District's receipt of same. The District shall have the right to copy, reproduce, publicize and/or dispose of each Proposal in any way that the district may chose. The District reserves the right to negotiate the terms and conditions of any agreement for services that may hereafter be let by the District.

All Contractors submitting a Response Proposal to this RFP and seeking to become a Qualified Contractor with respect to such energy conservation services should be extremely familiar with all applicable Code requirements and be capable of providing work product that will enable the District to strictly comply with said requirements.

Each Proposal shall describe the Contractor's experience and expertise with respect to the services, if any, which are unique to the property or project that is the subject of the Proposal. In addition, the Proposal shall set forth a detailed scope of services, a completion schedule, a schedule that will be used to supervise and staff the project, and a not-to-exceed dollar amount for the services to be performed. The District will allocate work to said Qualified Contractor without having to request and evaluate additional information as to the contractor's qualifications.

If the District selects a firm for an energy conservation project, the District shall have the right to negotiate any and all of the final terms and conditions of any agreement with the Firm and nothing in this RFP or any Response shall be deemed or construed as a limitation of such rights.

I. Submission of Proposal

Proposers are requested to submit proposals offering energy conservation project services in accordance with this RFP and in the format specified in this RFP. Before submitting a Response, each Proposer must: 1) examine the RFP thoroughly and 2) become familiar with federal, state, and local laws, ordinances, rules and regulations that may in any manner affect cost, progress, or performance of the work. The Proposer must complete the RFP in its entirety.

Each project is subject to contractor registration requirements of Labor Code sections 1725.5 and 1771.1, compliance monitoring and enforcement by the Department of Industrial Relations (DIR) pursuant to Labor Code section 1771.4.

II. District Background Information

The Coronado Unified School District has an entitlement of Proposition 39 funding for planning and implementing energy conservation projects. The District has an approved Energy Expenditure Plan.

III. Minimum Requirements

- 4.1 The selection criteria for the Qualified Contractor will be based on the total score with consideration given to company background, office location, experience and references. Following are the mandatory minimum qualifications:
- A. Experience in energy conservation projects design and implementation.
 - B. Knowledge and understanding of the California Energy Commission's (CEC) Proposition 39: California Clean Energy Jobs Act – 2013 Program Implementation Guidelines and all applicable California Building Codes including current Title 24 Energy Code, CAL Green, Title 5, and Field Act.
 - C. Experience with the Division of the State Architect (DSA), understand and comply with the duties and responsibilities as defined by DSA IR A-24.
 - D. Proven ability to successfully deliver energy conservation projects for California K-12 public school Districts on schedule and within budget.
 - E. Free from conflicts of interest arising from financial or other personal relationships with the District and other potential suppliers, constructors, financiers, or owners of related projects and products.

IV. Description of Work

- 5.1 The following is the scope of work to be implemented. (See Exhibit A)
- 5.2 Planning Document(s) **DOCUMENTS WILL BE AVAILABLE TO CONTRACTORS THAT ATTEND JOB WALK VIA EH&A DROPBOX**
- 5.3 Design/ Pre-construction Phase

- A. Prepare turn-key scope of work for upgrading existing equipment and software
- B. Prepare turn-key scope of work for installation of new equipment and software
- C. Prepare construction documents where necessary
- D. Obtain necessary permits from Authorities Having Jurisdiction (“AHJ”) including Division of the State Architect (“DSA”)
- E. Ensure compliance with governing codes and standards including, but not limited, to Title 24 Standards and the California Building Code
- F. Prepare documentation and support Owner to file incentive and rebate applications for all installations
- G. Incorporate District, and firm representing District, in direction of design and design feedback
- H. Provide a guaranteed maximum price (“GMP”) for Project implementation
- I. Provide a schedule for completion of Project
- J. Prepare a plan for stakeholder training and ongoing operation support
- K. Prepare a plan for ongoing equipment maintenance and software upgrade
- L. Perform and support the District on securing all relevant rebates including rebates from SDG&E and Proposition 39 programs

5.4 Construction Phase

- A. Perform the installation and commissioning activities
- B. Facilitate the efforts of District appointed representative
- C. Weekly Construction Meetings with EH&A “District Representative” Sub-Contractors; Prepare Construction Schedule; Complete RFI, PCO and CO Logs to review at weekly meetings
- D. Manage all sub-contractors and interface with District stakeholders
- E. Prepare documentation and support Owner to file incentive and rebate applications for all installations
- F. Obtain and maintain all licenses, permits, and authorizations as needed for the Project
- G. Commissioning of and training on equipment/systems
- H. Complete all necessary steps for DSA close out
- I. Submit All Utility Rebate Paperwork

5.5 Reference the following documents for detailed descriptions of the energy conservation projects. **PLANNING REPORTS WILL BE AVAILABLE IN EH&A DROPBOX TO CONTRACTORS WHO ATTEND JOB WALK**

- A. Planning Report – Coronado Middle School
- B. Planning Report – Coronado High School
- C. Planning Report – Coronado Village Elementary
- D. Planning Report – District Office
- E. Planning Report – Early Childhood Development Center

- F. Planning Report – Palm Academy
- G. Planning Report – Silver Strand Elementary
- H. Coronado Unified Lighting Calculations

V. Proposal Submission Requirements

- 6.1 All materials submitted to the District in response to this RFP shall remain the property of the District.
- 6.2 All responses must be typewritten, concise, straightforward, and must address each requirement and question in the order listed.
- 6.3 Provide one (1) electronic copy in PDF format with bookmarks of the responses.
- 6.4 Responses must be in 8 ½” x 11” format with a minimum font size of 11 point.
- 6.5 Responses are limited to no more than twenty-five (25) pages, excluding cover letter and resumes.
- 6.6 Response is to include the following:
 - A. Cover Letter
 - (a) Include in the Cover Letter a brief statement of Firm’s experience indicating the qualifications, background and qualities of the Firm, its personnel, and what will make the firm uniquely qualified to provide the services.
 - (b) The cover letter shall indicate that the individual signing is authorized to bind the firm to all statements and representations made therein and to represent the authenticity of the information presented.
 - B. Firm Information: Provide Firm Information including:
 - (a) Legal name and address of local office, including principal place of business if there are multiple locations.
 - (b) Firm’s legal form of entity (sole proprietorship, partnership, corporation, joint venture, etc.) and state of incorporation or other organization. If Firm is a joint venture or partnership, identify all members of the joint venture or partnership and provide all information required pursuant to this paragraph for each member.
 - (c) Company background to include number of employees, years in business, years’ experience with K-12 schools, types of licenses held and license numbers, primary business types, market areas and website address. Identify contact person including phones, fax and email.
 - (d) If company is a subsidiary or affiliate of another company or companies, identify such other company or companies.
 - (e) Include the same information as above for any sub-contractors that the Firm will likely use in carrying out any work that may be awarded to the firm by district.
 - (f) Include Design Build Construction Schedule from the date of Award – Be sure to include leadtimes as needed.

- C. Firm's Relevant Qualifications and Experience: Provide all of the following information, as applicable.
- (a) Provide references and brief descriptions for five (5) of the Firm's similar energy conservation projects, for California K-12 public school districts.
 - (b) Describe Firm's knowledge and understanding of the CEC's Proposition 39: California Clean Energy Jobs Act – 2013 Program Implementation Guidelines and all applicable California Building Codes including current title 24 Energy Code, title 5, and field Act.
 - (c) Describe Firm's experience with DSA and total number of Proposition 39 projects the Firm has processed through DSA.
 - (d) Provide number and type of licensed California professionals on staff and available to support district projects.
- D. Proposed Team: Provide all of the following information:
- (a) Define the role of key personnel and outline his or her individual responsibilities.
 - (b) Indicate personnel who will serve as primary contact(s) for the District.
 - (c) Provide an organizational chart.
 - (d) Provide resumes, in the Appendix, of all proposed personnel who would be performing Services for the District.
- E. Proposed Services:
- (a) Describe Firm's approach in developing the highest possible quality of construction documents, including plans, specifications and details. Be specific about your methods of consultant coordination and internal quality control.
 - (b) Describe firm's approach in implementing the approved design and working on occupied school campuses. Be specific about your methods of coordination and internal quality control.
 - (c) Describe Firm's ability to perform and keep projects within defined scope and budgets.
 - (d) Include a detailed list of all services that are being proposed to provide to the District.
- F. Litigation
- (a) Within the last five (5) years, has your firm or any principal initiated litigation against a client on a public school project?
 - (b) Within the last five (5) years, has a client ever initiated litigation against your Firm?
 - (c) If the answer to either question is yes, please give details including nature of dispute, status, and/or ultimate resolution of dispute, and names of references who can verify information provided

G. Termination

- (a) Has your firm, any RME or RMO been terminated by a client within the last five (5) years? If so, please indicate why and provide names and phone numbers of references who can verify the information provided.

H. Fee Structure:

- (a) Provide a brief description of your firm's business model. Include fee percentages with inclusions and exclusions and explain how project costs and fees are determined.
- (b) If hourly rates are used, please provide the billing rate breakdown sheet for the Firm and all proposed sub-contractors. The Billing Rate Breakdown Sheet shall include all personnel and/or categories of products and services. The firm's proposed fee should include and account for all direct labor costs, insurance, overhead, profit, and all other expenses the Contractor will incur in providing the services of an energy conservancy Contractor. All products and services shall be negotiable as applicable.
- (c) Requesting Guarantee Maximum Price (GMP) which your Fee Structure should include

I. Project Examples: Provide Proposition 39 project examples related to similar services provided to California K-12 school districts including for each:

- (a) District name and contact information
- (b) Exact role firm performed for project
- (c) Type of project
- (d) Location of project
- (e) Date installed and date deemed operational
- (f) Project cost (including construction cost and all applicable soft costs)

J. References from California K-12 Clients:

- (a) Include district name, address, contact name and title, phone number, and email address.

K. Contract Requirements: The following items will be required if the Firm is Qualified and selected to provide energy conservation services as part of an RFP process. The following is provided as information only. Contractor is not required to submit proof that they satisfy the following contract requirements as part of the Proposal. However, Firm shall note in a brief narrative if they already satisfy the contract requirements.

- (a) Department of Industrial Relations (DIR) Registration for Prevailing Wage Rate Compliance: Provide statement that your firm and your firm's subcontractors are registered with the DIR, complaint with the requirements of SB 854, and qualified to perform public work pursuant to Section 1725.5 of the CA Labor Code. Note that in accordance SB 854, the District is required to submit PWC-100 for to the DIR.
- (b) Insurance: Firms must have the ability to secure insurance coverage and provide proof of insurance, as described below:
- 1) Comprehensive general and auto liability insurance with limits of not less than one million dollars (\$1,000,000) combined single limit, bodily injury and property damage liability per occurrence, including: Owned, non-owned and hired vehicles; blanket contractual; broad form property damage, products/completed operations, and personal injury.
 - 2) Professional liability insurance, including contractual liability, with limits of \$1,000,000 per claim.
 - 3) Worker' Compensation insurance shall be maintained, in accordance with provisions of the California Labor Code, adequate to protect any person, firm, or corporation employed directly or indirectly in connection with the work of the firm from claims under Workers' Compensation Acts which may arise for operations, whether such operations be by any person, firm, or corporation, employed directly or indirectly by the firm upon or in connection with the work.
- (c) Fingerprinting Requirement: Unless exempted, all Firms shall be required to comply with the requirements of Education Code Section 45125.1 and 45125.2 with respect to fingerprinting of employees who may have contact with students within the District. The firm shall also ensure that its sub-contractors on a project also comply with these requirements.

VI. District's Evaluation & Selection Process

The Firm will be selected based on qualifications and demonstrated competence that include relevant experience with public school districts and DSA and a proven successful track record for these types of Services.

- A. Ability to meet the minimum requirements outlined in Section 5;
- B. Completeness and quality of Response;
- C. Firm's information and background;
- D. Technical expertise/competence;



- E. References;
- F. Team experience;
- G. Recent success with similar energy conservation services;
- H. Proximity of offices and availability of qualified staff;
- I. Fee Structure;
- J. Contract Requirements;
- K. Approach in providing Services.

ACKNOWLEDGEMENT OF TERMS AND CONDITIONS

By signing below, responding contractor acknowledges that (s)he is responsible for viewing any addenda or additional information that is posted on that site prior to award of contract and that you will include such addenda in your bid response.

Signature

Title

Name (printed)

Date

Qualification-1**Legal Name of Contractor Requirement:**

Please fill out the appropriate selection below pertaining to Contractor.

Identify Contractor as an individual, a partnership, a corporation or a subsidiary. Disclosure of who is authorized to bind the individual, partnership or corporation is also required.

The undersigned hereby represents and warrants that, _____
_____(Legal Name of Contractor)

is duly incorporated and is in good standing in the State of California.

Name of Individual Authorized to Bind: _____

Signature of Individual Authorized to Bind: _____

Qualification- 2**State Contractors****License****Requirement:**

Possession of a valid class B or both classes C-10 Electrical and C-20 Mechanical. The undersigned hereby warrants that the Contractor has an appropriate license. Such license will be in full force and in effect throughout the duration of performance under this contract; and that any and all subcontractors to be employed will have appropriate licenses and maintain those license(s) throughout the duration of the project. The undersigned hereby warrants that the Contractor has the appropriate license(s).

License(s) #: _____

Qualification- 3**Contractor Qualification Information**

Please provide your responses to the following qualification information in the same order and format.

1. Indicate the number of years Contractor has been in business and the number of years it has provided lighting and controls services:
2. Is Contractor or its owners connected with any other companies as a subsidiary, parent affiliate, or holding company?
Yes No
(If Yes, describe that relationship on a separate page)
3. Has Contractor ever defaulted on a contract forcing a surety to suffer a loss?
Yes No
(If Yes, please describe on another page)
4. In the past three (3) years, has Contractor had any project which was terminated by the owner (Client) and which required completion by another party?
Yes No
(If Yes, state the project name, location owner/contact person, number, contract value, dispute amount, date and reason for termination/dispute.)
5. Has Contractor, an affiliate company, or any owner ever declared bankruptcy or been in receivership?
Yes No
(If Yes, please describe on a separate page)
6. Does Contractor have any outstanding liens or stop notices for labor and/or materials filed against it on any contracts which have been done or are being done by Contractor?
Yes No
(If Yes, describe on a separate page. State the project name, location, owner/contact person, telephone number, amount of dispute and a brief description of the situation)
7. Please indicate the physical business location within the closest proximity to Client from where Contractor would provide project management and on-going maintenance services if awarded this project:

8. Has the contractor had any labor claims (NCECA, DIR, etc.) in the past 3 years?
Yes No

(If Yes, describe on a separate page. State the project name, location, owner/contact person, telephone number, amount of dispute and a brief description of the situation)

Note: All work conducted on this project is subject to prevailing wage requirements. Certified payroll records shall be provided if requested by clients.

THE UNDERSIGNED DECLARES UNDER PENALTY OF PERJURY THAT ALL OF THE INFORMATION SUBMITTED WITH THIS PROPOSAL IS TRUE AND CORRECT.

Signature: _____

Name: _____

Title: _____

Qualification-4

Please fill out reference information for three (3) accounts.

Contractor Reference #1

1. Customer Name:
2. Address (City, State & Zip):
3. Customer Contact Name:
4. Phone:
5. Amount of Project:
6. Contract Signing Date:
7. Project Completion Date:
8. Components of Project

	Yes	No
a. Installation of Facility Automation	_____	_____
b. Lighting Retrofit	_____	_____
c. Installation of Lighting controls	_____	_____
9. For each Yes answer, please briefly describe the work performed and cost of this reference project.



Contractor Reference #2

- 1. Customer Name:
- 2. Address (City, State & Zip):
- 3. Customer Contact Name:
- 4. Phone:
- 5. Amount of Project:
- 6. Contract Signing Date: Project Completion Date:
- 7. Components of Project Yes No
 - a. Installation of Facility Automation _____ _____
 - b. Lighting Retrofit _____ _____
 - c. Installation of Lighting controls _____ _____
- 8. For each Yes answer, please briefly describe the work performed and cost of this reference project.

Contractor Reference #3

- 1. Customer Name:
- 2. Address (City, State & Zip):
- 3. Customer Contact Name:
- 4. Phone:
- 5. Amount of Project:
- 6. Contract Signing Date: Project Completion Date:
- 7. Components of Project Yes No



- a. Installation of Facility Automation _____
- b. Lighting Retrofit _____
- c. Installation of Lighting controls _____

8. For each Yes answer, please briefly describe the work performed and cost of this reference project.

Qualification-5

Financial Statement Requirement:

A copy of the Contractor’s most recent balance sheet (preferably audited by an outside firm) listing assets, liabilities and owners (or stockholders) equity for the legal entity identified in Qualification #1.

Client will require Contractor to have minimum average sales in excess of one (1) million U.S. dollars (\$1,000,000) for fiscal years 2016 through 2018.

An annual report can be substituted in lieu of Qualification #5. List audit firm for the most recent audit

Firm:

Contact Person:

Telephone:

Performance and Payment Bond Requirement:

A 100% **performance and payment bond** as issued by a qualified surety will be required prior to final contract execution. The surety is to submit proof of Contractor’s ability to post a single performance and payment bond not less than the proposed contract amount.



Qualification-6

Insurance Requirement:

Proof of Public Liability, Property Damage and Workers Compensation Insurance in a coverage amount not less than \$1,000,000.

Proof of Auto Insurance in a coverage amount not less than \$1,000,000

Satisfactory proof of insurance can be demonstrated by attaching a certificate of insurance. The document(s) must include:

1. Type of Insurance
2. Policy Number(s)
3. Effective and expiration dates
4. Dollar limits and coverage

5. BID BOND

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, we, _____ as Principal and _____, as Surety, are held and firmly bound unto CORONADO UNIFIED SCHOOL DISTRICT (hereinafter "DISTRICT"), IN THE SUM OF _____ (\$ _____) which represents ten percent (10%) of the Total Bid amount, for payment of which in lawful money of the United States, will and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, WHEREAS, the Principal has submitted a Bid to perform _____.

NOW, THEREFORE, if Principal shall not withdraw said Bid within the time period specified after the Bid Deadline, as defined in the Bidding Documents, or within sixty (60) days after the Bid Deadline if no time period be specified, and, if selected as the apparent lowest responsible bidder, Principal shall, within the time period specified in the Biding Documents, do the following:

- (1) Enter into a written agreement, in the prescribed form, in accordance with the Bid.



- (2) File two bonds with DISTRICT, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by the Bidding Documents.
- (3) Furnish certificates of insurance and all other items as required by the Construction Documents.

In the event of the withdrawal of said Bid within the time period specified, or within sixty(60) days if no time period by specified, or the disqualification of said Bid due to failure of Principal to enter into such agreement and furnish such bonds, certificates of insurance, and all other items as required by the Construction Documents, Principal shall pay to DISTRICT an amount equal to the difference, not to exceed the amount hereof, between the amount specified in said Bid and such larger amount for which District procures the required work covered by said Bid, if the latter be in excess of the former, then this obligation shall be null and void, otherwise to remain in full force and effect.

In the event suit is brought upon this Bond by DISTRICT, Surety shall pay reasonable attorneys' fees and costs incurred by DISTRICT in such suit.

IN WITNESS WHEREOF, we have hereunto set our hands this

_____ Day of _____, 2016

PRINCIPAL

SURETY

By: _____

By: _____

Title: _____

Title: _____

Address for Notices:

NOTE: Notary acknowledgment for Surety and Surety's Power of Attorney must be attached.



I. Installation Approach

a. Overview of Installation Approach and Schedule

Please provide an installation schedule for this project. Points will be awarded for those who can complete the scope of work in the most efficient manner. However, contractors must be aware that liquidated damages in the amount of \$1,500 per day may be levied for failure to meet the timeline they provide within their proposal. In addition, please provide an overview of your project installation approach as well as key personnel and their experience. The schedule and overview should be submitted on a total of no more than three (3) additional pages.

Notes:

1.) Contractor should include adequate review time and approval for DSA.

Certain types of projects, depending on scope, may be exempt from the requirement to be reviewed and approved by DSA. DSA project approval for any retrofit projects, including but not limited to pendant mount fixture retrofits, will be the responsibility of the selected Contractor. Any costs associated for this must be included in the project bid, and DSA approval must be addressed in the project timeline. If contractor believes DSA approval is not necessary for the scope of work, please briefly explain.

2.) All areas of the site must be fully operational and available at the start of each school day should the project extend into the class schedule.

3.) Contractor should plan to conduct all work during the summer/fall/winter break or after- hours unless prior negotiated authority is granted to work during school hours. All work conducted during student contact hours requires that staff conducting said work is either Department of Justice (DOJ) cleared or supervised by a DOJ cleared responsible party as staffed by contractor. In addition, all work shall be in accordance with California Education code 45125.2



II. Warranty Service

Warranty Service

Please identify the warranties for the specified equipment and who will handle those warranties during the warranty period.

III. Training

Client Training

Contractor will be required to provide training to Client maintenance staff on all new controls and lighting systems equipment installed. Please include the cost for this training as well as a brief description of the training in your proposal.

IV. Scope of Work

Provide a thorough description of proposed scope of work broken down under the following categories:

- a. Interior Lighting Retrofit and Lighting Controls

Based on the responses the client has the ability to perform some or all of the work described within this RFP. Serious reductions in scope will be discussed during the interview process with the contractor. A detailed scope of work for both the lighting and controls portion of the project is included in the attached Appendices.

V. Pricing Requirement (Lighting Retrofits and Lighting Controls)

By responding to this RFP, Contractor acknowledges it is required to submit the following pricing schedule broken down by Labor & Materials for project costs. This format is mandatory and no exceptions will be made to its content. Lighting Scope has been broken out into two components: Interior Lighting Retrofit across all Client campuses, and a Lighting Controls Retrofit at specified locations throughout the Districts. The scopes of work for each phase are included in the attached Appendix files.

This information will be treated as confidential and proprietary. It will not be released to any outside party by Eric Hall & Associates other than the Clients and its agents.

1. DESIGNATION OF SUBCONTRACTORS

In compliance with the Subletting and Subcontracting Fair Practices Act (chapter 4 (commencing at section 4100), part 1, division 2 of the Public Contract Code of the State of California) and any amendments thereof, each bidder shall set forth below: (a) the name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement to be performed under this contract or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications in an amount in excess of one-half of one percent of the prime contractor's total bid and (b) the portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one subcontractor for each such portion as is defined by the prime contractor in this bid.

If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of one percent of the prime contractor's total bid, the prime contractor shall be deemed to have agreed that the prime contractor is fully qualified to perform that portion, and that the prime contractor shall perform that portion.

No prime contractor whose bid is accepted shall (a) substitute any subcontractor, (b) permit any subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid, or (c) sublet or subcontract any portion of the work in excess of one-half of one percent of the prime contractor's total bid as to which is original bid did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act. Subletting or subcontracting of any portion of the work in excess of one-half of one percent of the prime contractor's total bid as to which no subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the authority awarding this contract setting forth the facts constituting the emergency or necessity.

Failure to provide the following information with the bid shall result in the rejection of the bid as non-responsive.

Subcontractor	Portion of Work	License Number	DIR Number	Location Place of Business

Proper Name of Bidder

By:



**NONCOLLUSION DECLARATION TO BE
EXECUTED BY BIDDER AND SUBMITTED
WITH BID**

(Public Contract Code section 7106)

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid. The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____[date],
at _____[city], _____[state].

Signed: _____

Date: _____



OUTSIDE CONTRACTOR CERTIFICATION OF EMPLOYEE CLEARANCE

Name of Company:		
Street Address		
City	State	Zip
Telephone	Fax	
Contact Person		

I certify that:

- My company has completed background checks pursuant to Education Code Section 45125.1 on the project supervisor or foreman who is responsible for supervising the construction project and who may be present at the construction project for the Coronado Unified School District.
- The project supervisor or foreman who is responsible for supervising the construction project and who may be present at the construction project has not been convicted of a violent or serious felony as defined in Education Code Section 45122.1 (see Attachment "A").
- I have attached a list of the name(s) of the project supervisor or foreman, along with this form.

I acknowledge that any false, deceptive, misleading, or non-disclosed information related to this certification may result in tort liability for my company.

Company Name

Print Name

Title

Signature

Date

File: Construction-Clearance Form.doc



EXHIBIT A

Energy Efficiency Measure (EEM)	Description
Coronado Middle School	
EEM 1: HVAC Controls- Energy Management System	Retrofit VAV Controllers and Bridge to EMS
EEM 2: HVAC- VAV System	Exhaust Fans Static Pressure Control- Retro commissioning
EEM 3: HVAC-Retro commissioning (Continuous)	Hot Valve Replacement and Hot Water Temperature Reset - Retro commissioning
EEM 5: HVAC Controls- Energy Management System	DX Package Unit Controls
EEM 12: Lighting- Exterior Fixture Retrofit	LED Outdoor Lighting Fixtures & Kits
Coronado High School	
EEM 8: HVAC Controls- Energy Management System	Standalone Thermostats to EMS Integration
EEM 9: HVAC Controls- Energy Management System	Theater AHU Scheduling Control - Retro commissioning
EEM 15: HVAC- HVAC and Air Handler Repairs	Door and Window Contacts
EEM 22: Lighting Controls	LED Indoor Lighting Controls
EEM 23: Lighting- Exterior Fixture Retrofit	LED Outdoor Lighting Fixtures & Kits
Coronado Village Elementary	
EEM 16: Pumps, Motors, Drives- Variable Frequency Drives	Hot Water Pump VFD – Retro commissioning
District Office	
EEM 37: Lighting- Exterior Fixture Retrofit	LED Outdoor Lighting Fixtures & Kits
Early Childhood Development Center	
EEM 26: Lighting- Exterior Fixture Retrofit	LED Outdoor Lighting Fixtures & Kits
Palm Academy	
EEM 29: Lighting- Exterior Fixture Retrofit	LED Outdoor Lighting Fixtures & Kits
Silver Strand Elementary	
EEM 33: Lighting- Exterior Fixture Retrofit	LED Outdoor Lighting Fixtures & Kits